

**VILLAGE OF MANLIUS  
BOARD OF TRUSTEES  
January 24, 2017 Regular Meeting**

**PRESENT:** Mayor Whorrall; Trustees Pilewski, Pfeiffer and McGrew.

**ABSENT:** Trustee Abdo-Rott

**OTHERS:**

Rick James, Village Attorney; Martha Dygert, Administrator/Clerk; David Haase, MFD; Rich DeGuida, MRB Group; Bob Bennett, MFD; Chris Sherwood, DPW.

Mayor Whorrall opened the meeting at 7:00 p.m. in the Auditorium at Village Centre. The Pledge of Allegiance was recited and he welcomed those present. He asked that a moment of reflection be observed after the Pledge in honor of Police Chief Fran Marlowe.

**Communications**

**Resignation – FF/Paramedic DeLong**

Communication was received and read by Mayor Whorrall from FF/Paramedic Kevin DeLong advising of his resignation effective 1/27/2017. Trustee McGrew asked that an exit interview be conducted.

**Motion by Trustee McGrew, seconded by Trustee Pilewski to accept the resignation of FF/Paramedic Kevin DeLong.  
MOTION CARRIED 3-0**

**Manlius Fire Company – Membership Changes**

A communication from Brandon Lynch, Fire Co Secretary outlining the following changes:

**Full-Time Membership:**

Compeau, Christopher	Licurse, Bill
Hanover, George	Maggio, Michael
Speer, Stanley	

**Probationary Status**

Ferris, Megan	Koenig, Kristen
Langan, Patrick	Rochelson, Rachel
Saia, Stephanie	

**Membership Removal**

Bentz, Mark	Marek, Timothy
Hester, Jimmy	

**Motion by Trustee McGrew, seconded by Trustee Pilewski to authorize the membership changes as submitted.  
MOTION CARRIED 3-0**

**Manlius Fire Company – Fire Chief Ratification**

A communication from Brandon Lynch, Fire Co Secretary outlining the results of the Fire Company election of officers as follows:

<b>Fire Chief</b>	<b>Brad Pinsky</b>
Deputy Chief	Bob Bennett
Assistant Chief	Ray Dill
First Captain	Adam Feck
Second Captain	Greg VanDyke
First Lieutenant	Matt Whitford
Second Lieutenant	Brandon Heffernan
Third Lieutenant	Tom Rentz
Fire Police Captain	Rick Wharton
Fire Police Lieutenant	Rich Manfredi

Director of Medical Operations	Kevin Best
Deputy Director of Medical Operations	Michael Buskey
Fire Company President	David Haase
Fire Company Vice President	Daniel Eisenson
Fire Company Secretary	Rob Furey
Fire Company Treasurer	P. Dan Hickey
Sergeant at Arms	Glen Roet

**Motion by Trustee McGrew, seconded by Trustee Pfeiffer to authorize ratification of Brad Pinsky as Fire Chief and further acknowledge the remaining slate of officers for the Manlius Fire Company.**

**MOTION CARRIED 3-0**

**MINUTES**

The minutes of the January 10, 2017 Regular Meeting were presented to the Board for review. **Motion by Trustee Pfeiffer, seconded by Trustee Pilewski to approve the meeting minutes as submitted.**

**MOTION CARRIED 3-0**

**TRAINING REQUISITION**

**Mayor/Trustees**

- NYCOM Legislative Conference Whorrall & McGrew Approx Cost: \$875.00 each

**Motion by Trustee Pfeiffer, seconded by Trustee Pilewski to approve the requisition as submitted.**

**MOTION CARRIED 3-0**

**DPW**

- Workzone Safety - Cornell Lewis **Cost: \$0**

**Motion by Trustee McGrew, seconded by Trustee Pilewski to approve the DPW training requisition as submitted.**

**MOTION CARRIED 3-0**

**Fire/EMS**

- EMS Today Conference – Utah Symonds Approx Cost: \$2297.00

**Motion by Trustee McGrew, seconded by Trustee Pfeiffer to approve the Fire/EMS training requisition as submitted and tabled from the January 10, 2017 regular meeting.**

**MOTION CARRIED 3-0**

**DEPT REQUISITIONS**

**Fire Station Project**

- Ward Diesel “NO SMOKE” diesel exhaust removal systems Cost: \$78,651.54

**Motion by Trustee McGrew, seconded by Trustee Pilewski to approve the requisition as submitted and further authorize the Mayor to execute the contract with Ward Diesel.**

**MOTION CARRIED 3-0**

**ABSTRACTS**

A copy of General Fund Abstract #013 was received and reviewed by the Board in the amount of \$57,489.30. **Motion to approve made by Trustee Pilewski, seconded by Trustee Pfeiffer and order the claims paid.**

**MOTION CARRIED 3-0**

A copy of Capital Fire Station Abstract #811 was received and reviewed by the Board in the amount of \$33,052.23. **Motion to approve made by Trustee McGrew, seconded by Trustee Pilewski.**

**MOTION CARRIED 3-0**

A copy of Trust & Agency Abstract #310 was received and reviewed by the Board in the amount of \$289.90. **Motion to approve made by Trustee McGrew, seconded by Trustee Pfeiffer.**

**MOTION CARRIED 3-0**

**DEPARTMENT REPORT**

**Administrator** – written report received in advance. Mrs. Dygert asked the Board to consider the following:

**Separation Payout – DeLong**

**Motion by Trustee Pfeiffer seconded by Trustee Pilewski to approve the separation payout for Kevin DeLong in the amount of \$8051.32**

**MOTION CARRIED 3-0**

**Fire Station Capital Project – Change Orders**

- Change order #1 for General Contractor Bette & Cring to increase the contract sum by \$14,712 for revisions as presented by GC to Construction Associates and as outlined in correspondence dated December 7, 2016 to

Pacheco-Ross Architects and would increase the contract total from \$5,391,000 to \$5,405,712. This proposed change order includes retaining wall revisions previously authorized by the Board.

- Change Order #1 for Electrical Contractor J&E Electric as outlined in document provided by Pacheco Ross Architects. This proposed change order will increase contract total by \$1203 from \$697,000 to \$698,203.

**Motion by Trustee Pilewski, seconded by Trustee McGrew to approve the changes orders as presented.  
MOTION CARRIED 3-0**

**Appointment – Zoning Board Member, Keith Miller**

**Motion by Mayor Whorrall, seconded by Trustee Pfeiffer to appoint Keith Miller of 131 Washington Street to the Zoning Board of appeals to fill the unexpired term through March 31, 2021, a position that has been vacant since the resignation of Harold Hopkinson in 2016.  
MOTION CARRIED 4-0**

Mrs. Dygert gave an update on the OCWA billing issue (Manlius Library) and the high water consumption issue that is being investigated and advised that she would report to the Board the findings at the next regular meeting.

**Justice Court Audit – 2014 through 2016 Fiscal Year End**

Copies of the Justice Court Audit performed by Dermody, Burke & Brown, CPA were distributed to the Board.  
**Motion by Trustee Pilewski, seconded by Trustee Abdo-Rott to accept the Justice court audit report.  
MOTION CARRIED 4-0**

Mayor Whorrall gave the Recreation report orally.

**DPW –** Chris Sherwood was present to answer any questions. He is asking for Board approval as follows:

**Advertisement of Open Position – DPW**

**Motion to authorize advertising open position made by Trustee Pfeiffer and seconded by Trustee Pilewski.  
MOTION CARRIED 3-0**

**Fire/EMS –** Chief Pinsky was not present. In his written report he requests the following:

**Donation – Fowler High School – Firehose**

**Motion to authorize the donation of (20) lengths of surplus hose to Fowler High School made by Trustee McGrew and seconded by Trustee Pilewski.  
MOTION CARRIED 3-0**

**Canvass – Part-time Firefighter/Paramedic Positions (3)**

**Motion to authorize the canvass for three PT firefighter/paramedics in the Fire Dept to fill for vacancies created by injuries, disability and resignation.  
MOTION CARRIED 3-0**

**Codes Enforcement –** John Illingworth, CEO was present at the meeting made the following request to the Board

- He is asking for the Board to consider increasing his weekly hours from 20 to 30.

The Board discussed this issue at length. Mr. Illingworth indicated that there are roughly 200 fire inspections that need to be completed and that he doesn't have the time now to complete those inspections.

**Codes Enforcement Office Hours Increase**

**Motion by Trustee Pfeiffer seconded by Trustee Pilewski to authorize the increase in hours for the Codes Enforcement Officer from 20 to 30 per week and authorize the Village Administrator and Treasurer to perform the appropriate budget transfer.  
MOTION CARRIED 3-0**

**TRUSTEE REPORTS**

Trustee Pilewski – Daddy/Daughter Dance is scheduled for February 10<sup>th</sup>. The Point Sign quote is not complete as yet. He gave the Court report for the month of December.

Trustee McGrew – Reported on the Police Committee.

Trustee Pfeiffer – Nothing additional to report.

**ATTORNEY REPORT –**

- Uncle Bob's Storage update
- Ward Diesel – made revisions to agreement for Mayor to sign (approved earlier in meeting)
- **CVS – Performance Bond**  
**Per the recommendation of the Village Attorney, it was on motion by Trustee Pfeiffer, seconded by Trustee Pilewski to authorize the release of the performance bond submitted by Zaremba Group for the CVS project.**  
**MOTION CARRIED 3-0**
- Elish Realty – reports of final action filed with County Planning
- Town of Manlius – Fire Inspections

**MAYOR REPORT**

- Read letter from resident Art Shedd, thanking the Board for listening to the concerns of the residents and voting down the proposed project at Limestone Commons.
- NYCOM Legislative Update– Mayor Whorrall is asking for approval to draft a letter to local State legislators regarding the Governor's proposal to require County establishment of shared services processes.  
**Motion by Trustee McGrew, seconded by Trustee Pfeiffer to authorize the Mayor to draft a letter in opposition to the Governor's proposal.**  
**MOTION CARRIED 3-0**
- Brookdale – Executed a letter authorizing the Village Centre to be used as a Red Cross evacuation site.
- **Fire Station Project – Underground Power Lines proposal**  
 Asking for the Board to consider approval of the installation of underground power lines. **Motion by Trustee McGrew, seconded by Trustee Pfeiffer to authorize the architects to draft a change order to allow for the underground installation of power lines in an amount not to exceed \$34,500.**  
**MOTION CARRIED 3-0**
- Facility Task Force update
- NYCOM – 8<sup>th</sup> Grade Essay contest – sent to F-M.

**Public Forum**

There was no one present wishing to speak.

**Executive Session**

**Motion by Trustee Pilewski, seconded by Trustee McGrew to enter executive session to discuss a DPW personnel matter.**

**Motion Carried 3-0**

*The Board entered executive session at approximately 8:20 p.m.*

Motion by Trustee Pfeiffer seconded by Trustee McGrew to leave executive session and re-enter the regular meeting.

**Motion Carried 3-0**

*The Board re-entered the regular meeting at approximately 8:30 p.m.*

**Separation Agreement – DPW Employee Chaires**

**Motion by Trustee McGrew seconded by Trustee Pfeiffer to authorize execution of the separation agreement discussed in executive session.**

**Motion Carried 3-0**

**ADJOURN**

Motion by to adjourn the meeting made by Trustee Pfeiffer and seconded by Trustee McGrew.

**Motion Carried 3-0**

*The meeting was adjourned at approximately 8:30 p.m.*

Respectfully submitted by,

Martha Dygert  
 Administrator/Clerk