

**VILLAGE OF MANLIUS  
BOARD OF TRUSTEES  
February 14, 2017 Regular Meeting**

**PRESENT:** Mayor Whorrall; Trustees Abdo-Rott, Pilewski, Pfeiffer and McGrew.

**ABSENT:** None

**OTHERS:**

Rick James, Village Attorney; Martha Dygert, Administrator/Clerk; David Haase, MFD; Chris Sherwood, DPW; Brad Pinsky, Fire Chief; Lisa Lucken.

Mayor Whorrall opened the meeting at 7:00 p.m. in the Board Room at Village Centre. The Pledge of Allegiance was recited and he welcomed those present and wished everyone a Happy Valentine's Day. He congratulated Trustee McGrew on receiving the Thomas J. Wells Memorial Award for 30 years of judging car shows.

**MINUTES**

The minutes of the January 24, 2017 Regular Meeting were presented to the Board for review. **Motion by Trustee Pfeiffer, seconded by Trustee McGrew to approve the meeting minutes as submitted.**

**MOTION CARRIED 4-0**

**TRAINING REQUISITION**

**Fire/EMS**

- ACLS Provider Class – March 20, 21                      R. Finger                      Approx Cost: \$250.00

**Motion by Trustee Pilewski, seconded by Trustee Pfeiffer to approve the Fire/EMS training requisition for Lt. Finger as submitted.**

**MOTION CARRIED 4-0**

- NYS Public Ed Seminar - Miles, Gabriel, Halliday, Symonds, & L. Best                      Approx. Cost: \$870.00  
DISCUSSION: The question was posed by the Board whether or not training approval should be granted for an individual who is not a member of the Fire Company. Mr. Haase stated that the individual listed who is not currently a member is in the process of submitting an application. The Board also discussed whether sending five (5), in light of the current staffing difficulties within the department, would cause additional unnecessary overtime.

**Motion by Trustee Pfeiffer, seconded by Trustee Pilewski to grant the training request for Laurie Best to attend the NYS Public Education Seminar on May 5-7, 2017 as follows: conditioned on the submittal of an application for membership to the Fire Department by Ms. Best prior to attendance at the training.**

**MOTION CARRIED 4-0**

**Codes**

- NYSDEC Flood Maps Training                      Illingworth                      Approx. Cost: 0
- Energy Code (E. Syracuse)                      Illingworth                      Approx Cost: Mileage Only
- NYSBOC Annual Educational Conf                      Illingworth                      Approx Cost: \$400 (Reg & Mileage)

DISCUSSION: The mileage for the NYSBOC training requisition shows 240 miles. The Mayor stated that this was incorrect and that our mileage reimbursement policy for all Village employees is the mileage from the Village of Manlius to the training site and not from the residence of the employee.

**Motion by Trustee McGrew, seconded by Trustee Pfeiffer to approve the training requests (3) for Codes Enforcement Officer John Illingworth as submitted with the mileage amendment.**

**MOTION CARRIED 4-0**

**DEPT REQUISITIONS**

**DPW**

- S&W Services                      2000 Gal Fuel Tank w/ Saddles                      Cost: \$4462.04

**Motion by Trustee Abdo-Rott, seconded by Trustee McGrew to approve the requisition as submitted for the purchase of a fuel tank.**

**MOTION CARRIED 4-0**

## **ABSTRACTS**

A copy of General Fund Abstract #014 was received and reviewed by the Board in the amount of \$134,559.04. **Motion to approve made by Trustee Pilewski, seconded by Trustee Pfeiffer and order the claims paid.**

**MOTION CARRIED 4-0**

A copy of Capital Fire Station Abstract #813 was received and reviewed by the Board in the amount of \$323,025.38. **Motion to approve made by Trustee Abdo-Rott, seconded by Trustee Pilewski.**

**MOTION CARRIED 4-0**

A copy of Trust & Agency Abstract #311 was received and reviewed by the Board in the amount of \$90.00. **Motion to approve made by Trustee McGrew, seconded by Trustee Pfeiffer.**

**MOTION CARRIED 4-0**

## **DEPARTMENT REPORT**

**DPW** – Chris Sherwood addressed the Board. Based on the approval granted for the new diesel tank, he is asking for approval from the Board to declare the old tank & dyke surplus and either sell or scrap.

**Motion by Trustee Abdo-Rott, seconded by Trustee Pfeiffer to declare the used diesel tank and dyke surplus, having no further use by the Village of Manlius and further authorizing the DPW Superintendent to sell or turn in for scrap value.**

**MOTION CARRIED 4-0**

**Administrator** – written report received in advance. Mrs. Dygert gave an update on the outcome of the billing issues with OCWA. OCWA technician has replaced the water meter, a 1" meter instead of a 1 ½" meter which will result in the water consumption being charged from a different (lower) rate schedule. She also advised the Board that the fire suppression service which had been billed for 10 years to the Village incorrectly, is going to be reimbursed by OCWA in full in the amount of \$4828.80.

### **Change Orders – Fire Station Project**

- **Bette & Cring – General Contractor**

- Change Order #3 & #4 (2) resulting in a contract net increase of \$14,712

**Motion by Trustee Pfeiffer, seconded by Trustee Pilewski to approve the Bette & Cring change orders #3 & #4 as presented.**

**MOTION CARRIED 4-0**

- **Burns Bros – Plumbing Contractor**

- Change Order #1 – Contract increase \$3910

**Motion by Trustee Pfeiffer, seconded by Trustee Abdo-Rott to approve pending discussion with Architect regarding the origin of the request and finalization of approval granted to Mayor Whorrall based on that discussion.**

**MOTION CARRIED 4-0**

### **National Grid – Electric Service Installation – Fire Station**

**Motion by Trustee Pfeiffer, seconded by Trustee McGrew to authorize the Mayor to execute the agreement between the Village and National Grid for the Fire Station at 8200 Manlius-Cazenovia Rd.**

**MOTION CARRIED 4-0**

**Fire/EMS** – Chief Pinsky was present. The status of the Medic Car was discussed. Chief Pinsky advised that the order had been lost at the factory and that he doesn't have an estimate of the delivery date. Chief Pinsky outlined some equipment purchase requests in his report however the Board did not take action on those requests.

**Codes Enforcement** – John Illingworth submitted a written report prior to the Board meeting.

## **TRUSTEE REPORTS**

**Trustee Pilewski** – Reported on the Daddy/Daughter dance.

**Trustee Abdo-Rott** – Gave an update on the VC Window/Door project. Dan Manning will have colors for review at the next Board meeting. Gave an update on the VC HVAC project – will be seeking approval of the Board to send RFP for engineering services for the HVAC project at the next Board meeting.

**Trustee McGrew** – Reported on the Police Committee.

**Trustee Pfeiffer** – Met with the Codes Officer and T.Y. Lin and will meet again for two (2) require inspections. Will begin the process of filing according to tax ID#.

**ATTORNEY REPORT –**

- Bond was released for CVS.

**MAYOR REPORT**

- F-M Facility Task Force update
- NYCOM Legislative Conference
- Attended Governor’s State-of-the-State address.
- NYCOM – E. Syracuse training – Administering Volunteer Fire Depts
- National Mayor’s Challenge for Conservation
- Property Donation – Memory Lane. Was approached by a representative of the landowner for the property at the end of Memory Lane commonly referred to as Memory Lane Park – asking if the Village would consider accepting donation of this land to be used by the Community and not developed to allow the natural habitats to live in perpetuity. This was tabled pending receipt of more information.
- Senior Centre Mayor’s Dinner
- Mayor Association Meeting – Consensus at the Salina Civic Center.
- Read Senator DeFrancisco’s response to the letter of opposition
- Fire Station Update.
- Need for executive session to discuss a personnel matter in the Fire Department.

**Public Forum**

There was no one present wishing to speak.

Mayor Whorrall recognized Lisa Lucken who has stated she would be willing to join the Village Zoning Board of Appeals.

**Appointment – Zoning Board of Appeals – Lucken**

Mayor Whorrall appointed Lisa Lucken of 4604 Brookhill Drive S to the position of Zoning Board Member for a term to expire March 31, 2017 and will be reappointed at the Organizational Meeting to be held on April 3, 2017. This motion was seconded by Trustee Abdo-Rott. MOTION CARRIED 4-0

**Executive Session**

**Motion by Trustee Pilewski, seconded by Trustee McGrew to enter executive session to discuss a personnel matter in the Fire Department.**

**Motion Carried 4-0**

*The Board entered executive session at approximately 8:15 p.m.*

Motion by Trustee Pfeiffer seconded by Trustee McGrew to leave executive session and re-enter the regular meeting.

**Motion Carried 4-0**

*The Board re-entered the regular meeting at approximately 9:45 p.m.*

**Training Requisition – NYS Fire Public Education Conference**

**Motion by Trustee Pfeiffer seconded by Trustee Pilewski to authorize Heather Miles, Michael Gabriel, and Chris Halliday to attend the conference as requested.**

**Motion Carried 4-0**

**ADJOURN**

Motion by to adjourn the meeting made by Trustee Pfeiffer and seconded by Trustee McGrew.

**Motion Carried 4-0**

*The meeting was adjourned at approximately 8:30 p.m.*

Respectfully submitted by,

Martha Dygert  
Administrator/Clerk