

**VILLAGE OF MANLIUS
BOARD OF TRUSTEES
March 16, 2017 (Rescheduled) Regular Meeting**

PRESENT: Mayor Whorrall; Trustees Abdo-Rott, Pilewski, Pfeiffer and McGrew.

ABSENT: None

OTHERS:

Rick James, Village Attorney; Martha Dygert, Administrator/Clerk; David Haase, MFD; Brad Pinsky, Fire Chief; and Lisa Lucken.

The meeting had been rescheduled from March 14, 2017 due to inclement weather. Mayor Whorrall opened the meeting at 7:00 p.m. in the Board Room at Village Centre. The Pledge of Allegiance was recited and he welcomed those present.

UTILITY EASEMENT – Niagara Mohawk Power Corp & Verizon .

Whereas, the Village of Manlius ("Village") owns property improved by a fire station (currently under construction) located at 8200 Cazenovia Road, Manlius, New York (tax parcel 113.-03-01.1), and

Whereas, Niagara Mohawk Power Corporation ("NIMO") and Verizon have requested a Grant of Easement to construct and to operate underground utility service over Village property to serve the Fire Station, and

Whereas, the Grant of Easement will benefit the Village and persons served by the fire station as it will provide utility service necessary for operation of the Fire Station, and

Now, therefore, it is hereby:

RESOLVED, after due deliberation and consideration of all information received concerning the proposed Grant of Easement, the Village Board hereby finds and determines that the Grant of Easement benefits the Village and is in the best interests of the Village as it provides for an essential public service related to life, health and safety; and be it further

RESOLVED, that Village hereby authorizes the Grant of Easement in accordance with NIMO's standard form Grant of Easement (which, here, also includes Verizon); and further be it

RESOLVED, that the Mayor, with the assistance of Village counsel, is hereby authorized to execute and to file the Grant of Easement, as well as all other necessary documentation required to give effect to the Grant of Easement (including but not limited to TP 584), and to take such other lawful actions as may be required to give effect to the intent of this Resolution and the Grant of Easement, and it further

RESOLVED, that this Resolution shall take effect immediately.

Motion by Trustee McGrew, seconded by Trustee Abdo-Rott to authorize Mayor Whorrall to execute the Utility Easement as outlined. MOTION CARRIED 4-0

MINUTES

The minutes of the February 23, 2017 Special Meeting were presented to the Board for review. **Motion by Trustee Pfeiffer, seconded by Trustee McGrew to approve the meeting minutes as submitted.**

MOTION CARRIED 4-0

The minutes of the February 28, 2017 Regular Meeting were presented to the Board for review. **Motion by Trustee Pfeiffer, seconded by Trustee Pilewski to approve the meeting minutes as submitted.**

MOTION CARRIED 4-0

TRAINING REQUISITION

Mayor/Treasurer

- PERMA Annual Meeting – May 24-26 Randall & Whorrall

Approx Cost: \$1200 (total)

Motion by Trustee Pilewski, seconded by Trustee Pfeiffer to approve the Mayor/Treasurer training requisition as submitted. MOTION CARRIED 4-0

DEPT REQUISITIONS

DPW

- Independent Service LLC Generator Annual Maintenance Cost: \$850 Annual
Motion by Trustee Abdo-Rott, seconded by Trustee McGrew to approve the requisition as submitted for the generator annual maintenance. MOTION CARRIED 4-0

Beautification

- Zerillo’s Greenhouse Flowers for Baskets/Planters Cost: \$3380.00
 Trustee Abdo-Rott explained the process for selecting the vendor to provide this service. Others who quoted may be less expensive but they have had back luck with other vendors and Zerillo’s did a great job last year and we would like to keep them for another year.
Motion by Trustee Pfeiffer seconded by Trustee Abdo-Rott to approve the Zerillo requisition as submitted. MOTION CARRIED 4-0

ABSTRACTS

A copy of General Fund Abstract #016 was received and reviewed by the Board in the amount of \$140,661.98. **Motion to approve made by Trustee Abdo-Rott, seconded by Trustee Pilewski and order the claims paid. MOTION CARRIED 4-0**

A copy of Capital Fire Station Abstract #816 was received and reviewed by the Board in the amount of \$60,803.67. **Motion to approve made by Trustee Pilewski, seconded by Trustee Abdo-Rott. MOTION CARRIED 4-0**

A copy of Trust & Agency abstract #312 was received and reviewed by the Board in the amount of \$150.35. **Motion to approve made by Trustee Abdo-Rott, seconded by Trustee McGrew. MOTION CARRIED 4-0**

DEPARTMENT REPORT

DPW – Chris Sherwood addressed the Board. Mayor Whorral read a correspondence he received regarding the plowing and sidewalk clearing. The Board discussed the possibility of sending letters out to property owners who either directly or indirectly cause the snow to be pushed over the sidewalks after a storm – and remind them that it is not allowed.

Administrator – written report received in advance.

Civil Service Hiring Process Oversight

As the civil service rules are important to uphold, it makes sense to have one individual responsible to insure that the process is followed for all hiring.

Motion by Trustee Abdo-Rott and seconded by Trustee Pilewski to require that the Village Administrator be included during all stages of interviewing process for prospective new employee hiring within the Fire Dept and DPW.

MOTION CARRIED 4-0

Security Equipment Bid – Capital Fire Station

Motion by Trustee McGrew, seconded by Trustee Abdo-Rott to approve the bid specifications for the new security system for the fire station and put those out to bid. DISCUSSION: Trustee McGrew asked if the bid receipt/opening date could be changed until April 4th and the Board agreed.

MOTION CARRIED 4-0.

Letter of Support – Manlius Senior Centre Grant application

Motion by Trustee Pfeiffer, seconded by Trustee McGrew to authorize the Mayor to draft a letter of support for the Manlius Senior Centre grant application for funding for carpeting for the MSC Office.

MOTION CARRIED 4-0

Fire/EMS – Chief Pinsky was present. Chief Pinsky thanks the Fire Co for agreeing to purchase the second trailer. He stated that the NYSDEC has come out with their wildland prediction for this spring and summer. They (DEC) has already banned brush burning.

There was much discussion about the medic car. Apparently there is a white vehicle available however it is unclear how long it will be before we can receive a red vehicle. The medic car when ordered, was specified for delivery by March 31, 2017. It seems that Ford is not able to deliver the vehicle by that date. The question is whether we hold the vendor to the timeline or if

it is OK to just wait for the delivery of the vehicle. Mrs. Dygert stated that it will be a problem as we near the end of the fiscal year and that she doesn't want to speak for Treasurer Randall as to what the cutoff date would be for billing. Chief Pinsky would prefer to wait for the color vehicle that was ordered.

Chief Pinsky gave an additional brief oral report on the new part-time firefighters, updates on injured employees and the need for an executive session for a personnel issue in the Fire Department.

Trustee McGrew asked if a requisition had been received for the wildland trailer. Mrs. Dygert stated she hadn't seen anything yet.

Memory Lane Property – MRB Review

A proposal submitted by MRB Group for a site inspection of the property that has been discussed previously as potentially being donated to the Village for the express purpose of preserving this piece of property. It was recommended by the Attorney that we have our Engineers do a walk through of the site prior to committing to anything. The scope of services submitted would entail travel, walk through and a brief letter to summarize the visual observations with a recommendation. The total cost for this work is \$730.

Motion by Trustee McGrew, seconded by Trustee Pfeiffer to authorize MRB Group to perform the walk through of the Memory Lane Property at a price of \$730.

MOTION CARRIED 4-0

TRUSTEE REPORTS

Trustee Pilewski – Gave the Court report for January 2017.

Trustee Abdo-Rott – Gave an update on the Beautification committee, the HVAC and DPW

Trustee McGrew – Reported on the Police Committee and stated that he feels the Village should look at utilizing a collections attorney for those ambulance billing accounts which have been paid directly to the claimant and the payment has never been made on the accounts.

Trustee Pfeiffer – Nothing additional to report

ATTORNEY REPORT –

- Received quotes on the appraisals for the Fire Stations.
- Contacted the NYSDEC regarding whether or not there have been any spills reported on that property on Memory Lane.

MAYOR REPORT

- Manlius Library request received from Jennifer Milligan, Director regarding possible landscaping in the courtyard at Village Centre. The Board would like to see a drawing submitted for approval.
- Onondaga County Fire/EMS Legislative Breakfast to be held on 3/25/2017 in Camillus
- Town of Manlius CRC Tabletop exercises to be held on 4/7/2017 if anyone is interested in attending.
- Assemblyman Magnarelli sent a letter thanking the Mayor & Trustee for the visit while they were in Albany at the NYCOM conference in February.
- Zombie/Abandoned Properties – Wade Beltramo of NYCOMN will be holding a seminar on Thursday March 30th at the Village Centre for anyone interested in finding out more about the new legislation.
- Mayor attended the Chamber of Commerce awards dinner last week.
- Fire Station Appraisal – seeking Board approval to contract with Integra Realty Resources for this service. Price for appraisal of both stations (total) is \$5000. The remainder of this issue will be discussed in executive session, per the Village Attorney.

Public Forum

Chief Pinsky had some questions about the fire station.

Executive Session

Motion by Trustee McGrew seconded by Trustee Pilewski to enter executive session to discuss a personnel matter in the Fire Department and matter regarding a matter to do with the potential sale of real property.

MOTION CARRIED 4-0

The Board entered executive session at approximately 8:00 p.m.

Motion by Trustee Pfeiffer seconded by Trustee McGrew to leave executive session and re-enter the regular meeting.
Motion Carried 4-0

The Board re-entered the regular meeting at approximately 8:50 p.m.

Real Estate Appraisals – Integra Realty Resources

Motion by Trustee Pfeiffer, seconded by Trustee McGrew to authorize contracting with IRR for real estate appraisals of Fire Stations #1 & #2 for a total of \$5000.
MOTION CARRIED 4-0

ADJOURN

Motion by to adjourn the meeting made by Trustee Pilewski and seconded by Trustee McGrew.

Motion Carried 4-0

The meeting was adjourned at approximately 8:52 p.m.

Respectfully submitted by,

Martha Dygert
Administrator/Clerk