

**VILLAGE OF MANLIUS  
BOARD OF TRUSTEES  
April 11, 2017 Regular Meeting**

**PRESENT:** Mayor Whorrall; Trustees Abdo-Rott, Pilewski, Pfeiffer and McGrew.

**ABSENT:** None

**OTHERS:**

Rick James, Village Attorney; Martha Dygert, Administrator/Clerk; Lisa Lucken, Rich DeGuida, MRB Group; Hayleigh Gowans, Eagle Bulletin; David Haase, MFD; Chris Sherwood, DPW Superintendent; Jerry & Judy Dardzinski; Harold Jones.

Mayor Whorrall opened the meeting at 7:00 p.m. in the Board Room at Village Centre. The Pledge of Allegiance was recited and he welcomed those present.

**PUBLIC HEARING 2017-2018 Tentative Budget**

**Motion by Trustee Pfeiffer, seconded by Trustee Abdo-Rott to open the public hearing on the 2017-2018 Tentative Budget.**  
**MOTION CARRIED 4-0**

There being no one present wishing to speak it was on **motion by Trustee McGrew, seconded by Trustee Pfeiffer to close the public hearing.**  
**MOTION CARRIED 4-0**

**PETITIONER – Greater Manlius Chamber – Judy Dardzinski**

Judy came to make a request of the Board for support of a marketing proposal for the Festival of Swans event that the Chamber would like to sponsor. She read the e-mail that was sent regarding the proposed event and gave a handout to the Board members. She is asking the Village Board to consider approving this event. Trustee Pfeiffer stated that the Codes wouldn't be an issue. Mayor Whorrall spoke in support of the event and felt that it would be a boost to the community to have an event of this type. He spoke about sidewalk sales that had been held in the past. Judy stated that this would be for just Manlius, not Fayetteville and will not conflict with Fayetteville's festival. She is not sure at this point what would be required of the Village staff but would be communicating any needs as the plan was developed and progressed.

**SUPPORT – Festival of Swans Event**

**Motion of support made by Trustee Pfeiffer, seconded by Trustee Abdo-Rott, for the proposed event to be held on September 23, 2017 *Festival of Swans*, with any details to come later as they arise.**  
**MOTION CARRIED 4-0**

**CHICKEN PERMIT – 132 Washington St, Oley**

A request to house 6 female chickens on the property located at 132 Washington Street was received in the Clerk's office. In the past, the Village Board has allowed these types of requests.

**Motion by Trustee Pilewski, seconded by Trustee McGrew to allow the request of Rob Oley of 132 Washington street to have and keep chickens in accordance with the Village Code and further direct the Village Clerk to send notice of this approval.**

**MOTION CARRIED 4-0**

**MINUTES**

The minutes of the March 28, 2017 Regular Meeting were presented to the Board for review. **Motion by Trustee McGrew, seconded by Trustee Abdo-Rott to approve the meeting minutes as submitted.**

**MOTION CARRIED 4-0**

**TRAINING REQUISITION**

**Fire/EMS**

- NYS Assoc Fire Chaplains April 30-May 3 Chuck Provo

Approx Cost: \$480

**Motion by Trustee Pilewski, seconded by Trustee McGrew to approve the Fire Chaplains training requisition for Chuck Provo as submitted.**  
**MOTION CARRIED 4-0**

**Mayor**

- NYCOM – Annual Meeting & Training School May 7-9 Mayor Whorrall Approx. Cost: \$940  
**Motion by Trustee Pilewski, seconded by Trustee McGrew to authorize the Mayor to attend the NYCOM Annual Meeting & Training School training requisition as submitted.**

**MOTION CARRIED 4-0**

**DEPT REQUISITIONS**

**Capital Fire Station**

- Gerharz Equipment Kitchen Appliances & Equip Cost: \$39,991.93

**Motion by Trustee Pilewski, seconded by Trustee Pfeiffer to approve the purchase of the kitchen appliances and equipment from Gerharz as submitted.**

**MOTION CARRIED 4-0**

**FIRE/EMS**

- Wildland Warehouse Pump – Wick 1004H Cost: \$1279.67

**Motion by Trustee Pilewski seconded by Trustee McGrew to approve the requisition for a wildland pump from Wildland Warehouse as submitted for DISCUSSION:** Trustee McGrew explained that this pump would be mounted on the Gator.  
**MOTION CARRIED 4-0**

- Har Rob Engine 1 Repairs Cost: \$2355.84

**Motion by Trustee McGrew, seconded by Trustee Pfeiffer to authorize the necessary repairs to Engine 1 as submitted.**

**MOTION CARRIED 4-0**

**ABSTRACTS**

A copy of General Fund Abstract #018 was received and reviewed by the Board in the amount of \$102,197.54. **Motion to approve made by Trustee Pfeiffer, seconded by Trustee Pilewski and order the claims paid.**

**MOTION CARRIED 4-0**

A copy of Capital Fire Station Abstract #818 was received and reviewed by the Board in the amount of \$490,501.40. **Motion to approve made by Trustee Pilewski, seconded by Trustee Abdo-Rott.**

**MOTION CARRIED 4-0**

**DEPARTMENT REPORT**

**DPW –** Mayor Whorrall discussed some research he had conducted with the DPW administrative staff regarding some drainage issues currently existing in certain areas of the Village. A lot of these issues are ones that this current Board has inherited from development plans approved by prior administrations. He stated that this Board will need to make some hard decisions moving forward on how some of this very serious issues are addressed and stated that Chris and Jeff are doing a great job talking to residents.

**Administrator/Clerk –** Mrs. Dygert didn't have a written report to submit to the Board however she has a budget amendment proposal for the 2016-2017 budget year to submit to the Board for approval.

She explained that due to the time of the conversion from a bond anticipation note (short-term) to the serial bond issuance (long-term) for the new fire station, the Village didn't anticipate a principal payment in the current budget year. It was thought that only an interest payment would potentially be made. The original BAN was finalized in April 2015 and upon maturity was renewed for 6 months and converted to serial bonds in October 2016. The first principal and interest payments on the serial bonds are due in April 2017. Therefore, a budget adjustment is needed as follows:

**Budget Amendment - 2016-2017 Budget**

<b>Acct Code</b>		<b>Amount of Debt Service Payment</b>
A9710.600	Debt Service Principal	\$365,000
A9710.700	Debt Service Interest	\$149,674
	<b>Total</b>	<b>\$514,674</b>

Through budget transfers the following is proposed:

<b>Acct Code</b>	<b>Acct Type</b>
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A1642	Ambulance charges	Revenue	(\$105,000)
A9730.700	BAN Interest	Expenditure	(\$8,740)
A5031	Transfer from Debt Service Fund	Revenue	(\$200,000)
A909	Appropriated Fund Balance		(\$200,934)
TOTAL			(\$514,674)

**Motion by Trustee McGrew, seconded by Trustee Pfeiffer to authorize the Village Treasurer to make the necessary budget amendments as presented to pay the debt service payment on the 10.2M 2016 Serial Bond  
MOTION CARRIED 4-0**

**Recreation** – Megan Randall was present to answer any questions.

**Summer Playground Directors**

<b>Name</b>	<b>Pay Rate</b>	<b>Resident</b>	<b>New/Returning</b>
Majka, Alexandra	\$11.00	No	Returning
Senke-Starowicz, Ivy	\$11.00	No	Returning
<b>CAMP GROUP DIRECTORS</b>			
Weiss, Deanna	\$11.50	Yes	Returning
Kohler, Emma	\$11.25	No	Returning
Merriman, Kyla	\$11.00	No	New
Anzalone, Carly	\$11.00	No	Returning
Todd, Julia	\$11.25	No	Returning

**Motion by Trustee McGrew, seconded by Trustee Pilewski to approve the director listing for Summer Playground as submitted.  
MOTION CARRIED 4-0**

**July 4<sup>th</sup> – Special Duty**

**Motion by Trustee Pilewski, seconded by Trustee McGrew to authorize the Interim Recreation Director to commit to hiring the Special Duty Unit of the Onondaga County Sheriff’s Dept for the 4<sup>th</sup> of July Celebration.  
MOTION CARRIED 4-0**

**Little League Camp – Jason Rutkey**

**Motion by Trustee Pilewski seconded by Trustee Pfeiffer to approve the request for DISCUSSION:**

The Board discussed that this is a Little League camp program sponsored by the Town of Manlius Recreation Department. Megan has spoken with Peggy Kenyon of the Town of Manlius and they are requesting to use our Little League fields and they will receive a portion of the revenue for it. The Board directed that this issue go to the Recreation Board for input and a recommendation.  
**TABLED**

Ms. Randall reminded the Board that Breakfast with the Bunny was to be Saturday April 15, 2017 and would welcome any assistance.

**OLD BUSINESS:**

**Memory Lane Property Donation**

Rich DeGuida from MRB Group was present and he stated that per the request of the Board, he did a field walk through on the property and generated a report as follows:

- There is an estimated 80-100 loads of asphalt material on the site that could be removed.
- Sewer pipe manholes barrel sections are back in on the property.
- Didn’t see anything on the NYSDEC site that would preclude the Village from accepting this parcel, pending approval by the Attorney and the necessary SEQR requirements completed.

Attorney James asked some questions about the potential for any type of contamination on the property.

**Motion by Trustee Pfeiffer, seconded by Trustee McGrew to move forward with placing this issue in the hands of the Village Attorney to potentially accept the donation of the Memory Lane parcel adjacent to existing Village property**

with the Village Attorney to review documentation for proposed transfer and advise the Village Board on the next steps for approval, pending receipt of all the necessary documentation from the donor.

**MOTION CARRIED 4-0**

**Library Request – Pollination Garden & Use of Village Centre Water Spigot**

Based on the information received from the County Planning GIS maps, it was on **Motion by Trustee Pfeiffer, seconded by Trustee Abdo-Rott to allow the Manlius Library to use the water on the exterior portion of the building adjacent to the proposed garden with the issue reviewed annually.**

**MOTION CARRIED 4-0**

**TRUSTEE REPORTS**

Trustee Pilewski – Trustee Pilewski stated he has received a sample of the siding to be used on the Snack Shack by the Little League.

**Little League – Snack Shack Renovation**

Based on the information presented to the Board at the last meeting regarding the donation of labor for the installation of new siding on the Snack Shack at the ball fields, it was on **Motion by Trustee Pfeiffer, seconded by Trustee Pilewski to approve the siding for the Snack Shack as presented.**

**MOTION CARRIED 4-0**

Trustee Abdo-Rott - Discussed the street planters where the trees in front of Pavone’s have been removed. Stated she had gone through the budget with LouAnne and discussed the possible leasing of equipment.

Trustee Pfeiffer - She gave a Codes update. Mayor Whorral stated that the Village would need to cut the Codes Office hours back to 20 hours per week based on the information given to us by Onondaga County Personnel. He also stated that to his knowledge, none of the fire inspections had been completed yet.

Trustee McGrew – Advised the Board that there were some tools in the Fire Station that would need to be looked at for possible surplus. He further stated that one of the ambulances needs to be sent for painting warranty work and that Fayetteville had authorized the use of an ambulance that the Village will need to pay to have lettered. He also stated that temporary FT FF/Paramedic Natoli’s last day would be April 14<sup>th</sup> as he had accepted a position with the DeWitt Fire Department.

Trustee Pilewski – Asked for Megan Randall to be increased to 40 hours per week on a temporary basis through August 12, 2017.

**Increase Hours – Interim Recreation Director**

**Motion by Trustee Pilewski, seconded by Trustee Abdo-Rott to approve the increase in hours for discussion.**

DISCUSSION: Trustee Abdo-Rott stated that he had heard from one of the assistants that there wasn’t anything additional to be done and is questioning why, when we have others to pick up the slack, would the Interim Director need additional hours. It was stated that in the past we have had one 40 hour per week person in addition, a 20-hour per week employee to handle the demand at this time of year.

**MOTION CARRIED 4-0**

**ATTORNEY REPORT –**

- Discussed the Fire Station appraisals.

**MAYOR REPORT**

- Read a letter of thanks received from the Manlius Library for use of the Auditorium for their book sale.
- Spoke on the invitation to participate in the Fayetteville Memorial Day Parade.
- Reminded the Board of the upcoming Onondaga County Mayor’s meeting.
- Stated he couldn’t attend the May 7<sup>th</sup> Installation of the new pastor of the Baptist Church, former Chief Buskey.
- Mackenzie Hughes invitation for an open house of the new facility.
- NYCOM – Spring Conference
- Currently six (6) swan eggs
- Fire Station – Volunteers to sign the steel on Tuesday, April 18<sup>th</sup>.
- Exec Session for Health Insurance issue & Fire Dept Personnel

**Public Forum**

Judy Dardzinski stated that there were existing drainage easements for the Ledyard properties on file. Fire Co President

David Haase gave the Mayor and Administrator the copy of the Certificate of Origin for the new 14' Wildland Trailer to be donated by the Fire Company to the Village.

**Donation – 14' Wildland Trailer – Manlius Fire Co**

**Motion by Trustee Pfeiffer, seconded by Trustee McGrew to accept the donation of the 14' wildland trailer by the Manlius Fire Co. MOTION CARRIED 4-0**

**Executive Session**

Motion by Trustee McGrew seconded by Trustee Abdo-Rott to enter executive session to discuss a matter of potential litigation and a personnel matter in the Fire Department.

**MOTION CARRIED 4-0**

*The Board entered executive session at approximately 9:30 p.m.*

Motion by Trustee Pfeiffer seconded by Trustee McGrew to leave executive session and re-enter the regular meeting.

**Motion Carried 4-0**

*The Board re-entered the regular meeting at approximately 10:00 p.m.*

**ADJOURN**

Motion by to adjourn the meeting made by Trustee Pilewski and seconded by Trustee McGrew.

**Motion Carried 4-0**

*The meeting was adjourned at approximately 10:00 p.m.*

Respectfully submitted by,

Martha Dygert  
Administrator/Clerk