

**VILLAGE OF MANLIUS
BOARD OF TRUSTEES
May 9, 2017 Regular Meeting**

PRESENT: Mayor Whorrall; Trustees Abdo-Rott, Pilewski, McGrew and Pfeiffer.

ABSENT: None

OTHERS:

Rick James, Village Attorney; Martha Dygert, Administrator/Clerk; Jerry & Judy Dardzinski; Jay Symonds, MFD; Kevin Best, MFD; Keith Miller; Rich DeGuida, MRB Group; Ray Dill, MFD; Bob Bennett, MFD; Chris Sherwood, DPW; Alex Franz; Meg Randall.

Mayor Whorrall opened the meeting at 7:03 p.m. in the Board Room at Village Centre. The Pledge of Allegiance was recited and he welcomed those present and asked that everyone remain standing for a moment of silence in tribute to acknowledge the passing of long-time Village trustee Harold Hopkinson.

APPOINTMENT – Firefighter/EMT Derk Sinnema

The Fire Chief sent a recommendation to the Board regarding the proposal to appoint Derk Sinnema to the full-time position of Firefighter/EMT with the Fire Department with salary as set forth in the collective bargaining agreement, effective immediately.

Motion by Trustee McGrew, seconded by Trustee Pfeiffer to approve the appointment of Derk Sinnema to the position of FF/EMT with the Manlius Fire Department. **MOTION CARRIED 4-0**

Mayor Whorrall read a prepared statement as follows:

“I would like to address some concerns addressed by some valued members of the Fire Department, both career and volunteer who have been led to believe that the Village will not be funding certain large purchases for the Department. When the project began to build a new fire station, it was my expectation that the Village and the Fire Dept would wait until the project was complete, let the dust settle, and begin the process of taking a look at what we have versus what we need and put a plan together how to address the gap, if there is one. That is still my desire for our approach and I hope that the Board will agree with me that while there are undoubtedly things that would benefit the department it won't hurt to wait until we complete the new station before we commit to large expenditures for items that could be purchased cooperatively with neighboring departments. I wouldn't be opposed to reaching out to those departments to see if there is mutual interest in purchases for training equipment, if desired.”

He proceeded to explain the recent NYCOM conference that he attended where several mayors met to discuss the Governors concerning initiatives and what this would mean for communities. He feels that we have to be careful and considerate of the political climate as it stands right now in NY and continue to look for ways to work cooperatively with neighboring communities and political subdivisions. Before the Village is forced to comply with a plan mandated by NYS, we need to sit down with the County and other Villages and Towns and see if we can formulate a plan that will work for us.

EXECUTE TAX WARRANT – 2017-2018

Motion by Trustee McGrew, seconded by Trustee Pilewski to authorize the Mayor to execute the Tax Warrant in the total amount to include special district charges of \$2,184,250 and the Clerk to forward to the Village Treasurer for collection of the 2017-2018 taxes. **MOTION CARRIED 4-0**

MINUTES

The minutes of the April 3, 2017 Organizational Meeting were presented to the Board for review. **Motion by Trustee Abdo-Rott, seconded by Trustee McGrew to approve the meeting minutes as submitted.**

MOTION CARRIED 4-0

The minutes of the April 25, 2017 Regular Meeting were presented to the Board for review. **Motion by Trustee Pilewski, seconded by Trustee Pfeiffer to approve the meeting minutes as submitted.**

MOTION CARRIED 4-0

DEPT REQUISITIONS

Recreation

- American Fireworks Display LLC 4th of July Cost: \$10,000
Motion by Trustee Abdo-Rott seconded by Trustee Pilewski to approve the executing the contract for fireworks display for the 4th of July as submitted. **MOTION CARRIED 4-0**
- CNY & Syracuse FunFlicks FunFlicks movie series Cost: \$1535.00
Motion by Trustee McGrew, seconded by Trustee Pilewski to approve the Funflicks movie series as submitted. **MOTION CARRIED 4-0**
- DownBeat Percussion 4th of July Performance (Parade) Cost: \$1800.00
Motion by Trustee Pilewski, seconded by Trustee Abdo-Rott to approve the 4th of July performance quote as submitted. **MOTION CARRIED 4-0**
- Letizia and the Z Band 4th of July Performance (Evening) Cost: \$1500.00
Motion by Trustee Abdo-Rott, seconded by Trustee McGrew to approve the 4th of July performance quote as submitted. **MOTION CARRIED 4-0**
- Syracuse Scottish Pipe Band 4th of July Performance (Parade) Cost: \$1200.00
Motion by Trustee Abdo-Rott, seconded by Trustee Pilewski to approve the 4th of July performance quote as submitted. **MOTION CARRIED 4-0**

ABSTRACTS

A copy of General Fund Abstract #020 was received and reviewed by the Board in the amount of \$98,694.47. **Motion to approve made by Trustee McGrew, seconded by Trustee Pilewski and order the claims paid.**

MOTION CARRIED 4-0

A copy of Capital Fire Station Abstract #820 was received and reviewed by the Board in the amount of \$34,063.00. **Motion to approve made by Trustee Pilewski, seconded by Trustee Abdo-Rott.** **MOTION CARRIED 4-0**

DEPARTMENT REPORT

DPW – Chris Sherwood was present to answer questions. He advised the Board of an accident that occurred on the corner of Rte 173 and Fayette Street where Assistant Superintendent Jeff Lewis was in an accident. He was rear-ended by another vehicle but he is fine.

Completed Projects:

- Picked up excess trash from #111 Smith St. (Recording fees due to Village)
- Repaired storm drain line behind #306 Pleasant St. (Work in progress)
- Swept West End.
- Turned water on @ Mill Run, Gazebo Park and Cemetery
- Opened Mill Run Park for public
- Replaced starter on Packer
- Repaired beacon light on truck #8
- Repaired Jetter
- Plow damage repair in Academy Hills Complete
- Picked up brush throughout the Village 4/27, 4/28/17
- Second round of new brush schedule completed.
- Marked out (21) DSNY tickets since 4/25/17
- Replaced light bulb and photo eye on lamppost in front of Ironwood in progress
- Arrow Fence for damaged fence at Burger King/Time Clock
- Turned leaf pile over in DPW yard
- Attended MS4 meeting on 5/2/17
- Installed banners on light posts, Fayette & Seneca St.
- Cleaned Clogged catch basin on Clinton St.
- Village benches out
- Village garbage containers out
- Met with Grid concerning 3 trees in Village that are hazards to above ground wires. Waiting response
- Picked up tree that Grid took down on Mill St.
- Plunged sewer line 118 Smith St.
- Turned on Water Fountain @ Rec. Bldg
- Met with FM little league regarding requests for DPW services
- Took Earth Day materials to Ley Creek
- First round of mowing 90% complete, weather permitting
- Uncovered Sewer manholes on Keven and Kelly for future paving project
- Broke down truck #11 from Winter work
- Patched pot holes on Smith St, and Stickley Dr.
- Set recycle bins in all little league dugouts
- Cleaned up swan Pond bump outs
- Prepared soil for flower planters
- Picked up more Blue Bins from OCRRA
- Chipped brush @ DPW yard
- Marked out 21 stumps for stump grinding project
- Took down Swan decorations on Fayette St.
- Delivered push mower to VC, returned snow blowers and prepared for storage
- Repaired #5 truck charging issue
- Repaired main gate @ Perry Springs Hatchery
- Jetting drainage lines in Old Section, WIP

Current/Future Projects:

- Brush pick up
- Install metal roofs in Mill Run Park (Spring 2017)
- Yard work on Russell (Spring 2017)
- Additional work need in yard/Compost Site
- Grind, soil and seed numerous stumps in village
- Clean out catch basins (In progress)
- Install catch basin on Clark Lane
- Tree removal @ Smith St. Candy, Pleasant & Scoville. Mill St
- Additional Slip-Lining in Candy Lane area
- Replace "Curb Tip up" on Greenridge Dr. & Elmbrook

Engineering projects at DPW & Village Centre:

- HVAC in works, reviewing engineer proposals
- Doors windows in progress
- Everglade Road Project, met with Mayor 4/6/17

There were no questions from the Board.

Recreation –

Upcoming Events:

- Fishing Derby is June 10th
 - Registration is at 8:00am
 - Derby starts at 9:00am

Older Business:

- Bike and Blade Sale was May 6th

Action Items:

Syracuse Silver Knights Program – Swan Pond Field

Allen Laventure from the Syracuse Silver Knights would like to host a program held on the Swan Pond field from August 21st – August 25th.

- Program Breakdown
 - The Syracuse Silver Knights want to provide a program to the community on the East Side of Syracuse. The soccer camp will run from 9:00am-3:00pm, Monday – Friday on August 21st - August 25th
 - The Syracuse Silver Knights are working with the Manlius Library to provide reading from 3:00pm-5:00pm.
 - The Syracuse Silver Knights will be handling all market, registration, insurance, and payments
 - The registration fee is \$225.00 per child (breakdown of fees included in report)
 - The Village would receive \$25.00 per participant for the use of the field. Syracuse Silver Knights are projecting between 75-100 participants.

Motion by Trustee Pilewski, seconded by Trustee McGrew to authorize the Syracuse Silver Knights program as outlined in Recreation Director report. MOTION CARRIED 4-0

SUMMER PLAYGROUND COUNSELORS

• COUNSELORS:					
Jones	McKenna	\$ 9.70	Cuellar	Valerie	\$ 9.70
Oakes	Sarah	\$ 9.70	Johansson	Megan	\$ 9.70
Utter	Jenna	\$ 9.70	Oliver	Colton	\$ 9.70
Perry	Margaret	\$ 9.70	Tatu	Tara	\$ 9.70
Andrews	Aoife	\$ 9.70	Howe	Jessica	\$ 9.70
Flansburg	Hannah	\$ 9.70	Plew	Bailey	\$ 9.70
Petterelli	Emily	\$ 9.70	Lin	ZiChuo	\$ 9.70
Alexander	Adelia	\$ 9.70	Capsello	Alexander	\$ 9.70
Wilkinson	Kiersten	\$ 9.70	Aiello	Max	\$ 9.70
Donnelly	Athena	\$ 9.70	CITs		
Winschel	RuthAnn	\$ 9.70	Malone	Kevin	CIT
Burns	Aubrey	\$ 9.70	Liebler-Bendix	Lanya	CIT
Best	Aaron	\$ 9.70	Hargrove	Wyatt	CIT
Donella	Nate	\$ 9.70	Wilde	Sydney	CIT
Starowicz	Caleb	\$ 9.70	DePuy	Jace	CIT
May	Dillon	\$ 9.70	SPED COUNSELORS:		
Yancey	Carson	\$ 9.70	May	Shannon	\$ 9.70
Bachmann	Rachel	\$ 9.70	Tripp	McKenzie	\$ 9.70
Rott	Natalie	\$ 9.70	Terrell	Chloe	\$ 9.70
Trop	Sally	\$ 9.70	Lorraine	Emily	\$ 9.70
Lockwood	Grace	\$ 9.70	Shaheen	Sarah	\$ 9.70
Belge	Alex	\$ 9.70	Eisenberg	Mya	\$ 9.70
Gallagher	Lauren	\$ 9.70	Eberst	Nathan	\$ 9.70
Fish	Oscar	\$ 9.70			
Flynn	Meghan	\$ 9.70			
Finnegan	Jack (John R.)	\$ 9.70			
Gardiner	Jason	\$ 9.70			

Howe	Meghan	\$ 9.70		
Davis	Bailey	\$ 9.70		
Pasinski	Micah	\$ 9.70		
Culkin	Katie	\$ 9.70		
Pomfrey	Noelle	\$ 9.70		
Tripp	Matthew	\$ 9.70		

Trustee Abdo-Rott stated that as her daughter was listed as a potential employee, she would recuse herself from this issue.

Motion by Trustee Pilewski, seconded by Trustee McGrew to authorize the hiring of the employees as presented to the Board for the Summer Playground program with the change in pay from \$9.75 (presented) to \$9.70, (per the NYS Minimum Wage requirement) for those affected employees. MOTION CARRIED 4-0

Administrator's Office – Mrs. Dygert did not have a written report and explained that most of what she had to report would include one or more of the Trustees. She explained the meeting with Dan Manning (Architect) and that he will be attending the May 23rd meeting with a PowerPoint presentation to show the proposal for new windows/doors for Village Centre. There is a resident coming from Centerfield to petition the Board for assistance with drainage issues in the Centerfield Development.

Mrs. Dygert stated that a violation order had been received from the NJ EZPass with a fine – claiming that one of our vehicles had gone through the Holland tunnel without paying the toll. When researched it was found to be the 2005 Freightliner (Sweeper). When Mrs. Dygert reviewed the photograph provided by NJ EZPass, the Official license plate shows that the vehicle is actually owned by the City of New York. She has sent an explanation to the Authority to ask that this violation be dismissed.

She stated that she has the detail of expenditures through April 30, 2017 and would be happy to offer more information if the Board desires through the course of the remainder of the meeting.

Historian Report – Submitted by Mrs. Rivette. Mayor Whorrall gave a brief overview of the report and recanted some historical recollections of the Masonic Lodge.

Fire/EMS – A late report was submitted by the Fire Chief and Deputy Chief Bennett was present and had nothing further to submit.

FF/Paramedic Jay Symonds presented the Board with some information on a request to purchase a manikin for EMS training. He stated he was asked by Fire Chief Pinsky and DMO Kevin Best to acquire quotes for the purchase of a manikin for training. This simulator manikin will allow them to enact the new protocols for all ALS providers to work on. He stated that the Department is currently in a state where there is no training to take place outside and all needs to be done in-house.

He went on to explain the benefit to having this type of manikin for training and how it will assist the paramedics with training for full arrest patients.

The manikin for \$43,000 is the one that the Department would like to purchase. He explained why the other ones would not be the preferred unit for the department. He understands that Chief Pinsky gave the liaisons a price of \$30,000 and as such, they would look at eliminating some of the options that were included on the quote. (*Clerk did not receive a copy of the quote presented*).

With the Service Contract, the total cost would be \$53,000. Mr. Symonds stated that the manufacturer's warranty would be a 1-year warranty. None of the vendors who submitted a quote have the State Contract for this type of equipment. Mrs. Dygert stated that this purchase exceeds the threshold which would require it to be publicly bid.

Mrs. Dygert also asked Mr. Symonds to clarify a previous statement made that all training outside the fire station would not be allowed and he verified this as his understanding. Apparently the Fire Chief sent an e-mail stating that due to budget constraints, he was eliminating all outside training. Mayor Whorrall stated that he feels that this directive is a "ploy by the Fire Chief to stir up everyone up there". The Mayor explained that there are training funds in the upcoming budget but the directive given to the Fire Chief was to no longer allow out of state training.

Mrs. Pfeiffer asked when we would know if there will be funds left in the Capital project (Fire Station) budget and Mrs. Dygert stated that we should have some idea in August/September. Mayor Whorrall stated that he is not in favor of making purchases in the near future until we have a better feel for what the political climate is going to be with these new initiatives.

Engineer – Rich DeGuida from MRB Group gave an update on the Glencliffe Dam reclassification request that was sent to the NYSDEC. He stated that the letter that was received by the Village was different than how it was communicated from the NYSDEC. The DEC does not agree with the reclassification and have some concerns. MRB will be drafting a response to the DEC's letter.

Mayor Whorrall welcomed a visitor in the audience and she stated that her name was Alex and she attends school at Jamesville-DeWitt and had to attend a public meeting to meet a requirement for school.

Another visitor was present from Ledyard Drive who explained a drainage issue he is having on his property and was advised by his neighbors that he should attend one of the Board meetings. He stated that he had spoken with Chris Sherwood on a couple different occasions.

TRUSTEE REPORTS

Trustee Pilewski – Gave the March & April court reports. Met with the Girl Scouts for their "Civics & Local Government" unit and both he and Mrs. Dygert attended to answer questions. Jack Klump met with Chris and they would like to run a water line from the back field to the field directly behind the Rec building. Mrs. Dygert asked if the water line that this would tie into would

be paid for by the Village. More information would be gathered from OCWA and will be reported on at the next meeting. Chris Sherwood asked about the installation of the shed. Mrs. Dygert stated that the approval was granted to the Little League to place a shed on the property but there was nothing definitive about the commitment of DPW assistance with the installation of a pad.

Little League Request Shed Installation – DPW Assistance

Motion by Trustee Abdo-Rott, seconded by Trustee Pilewski to authorize the Village DPW to assist the F-M Little League with the installation of a pad for the shed. DISCUSSION: Mrs. Pfeiffer stated that it was her understanding that no cost would be involved for the Village. Mayor Whorrall stated that he is opposed to committing our DPW personnel and Village funds for a non-profit organization. Keith Miller (ZBA member) stated that the F-M Little League organization has more than enough in the way of volunteers and funds to pay for this installation. Mr. Pilewski asked the DPW Superintendent if he had given the Little League the impression that we would perform the work for them. Mr. Sherwood stated that he hadn't committed to anything and that he told the Little League that he would have to bring the issue to the Board. Ms. Randall stated that she had met with Jeff Lewis to go over the Little League agreement. Mr. Sherwood stated that there was a request to move bleachers and referenced this as an item on the list that was provided by the Little League. Mr. Sherwood stated that the DPW had already cut up bleachers and removed the metal for the Little League. With no further discussion, Mayor Whorrall called for a vote.

MOTION FAILED 0-4 (All voted against)

Trustee Abdo-Rott stated that she has worked hard over the years to develop a better working relationship with the Little League and she feels that given the current economic climate the Village doesn't have the manpower or the time to assist them as much as we were able to in the past few years and she feels that the Little League is aware of this.

Mr. Sherwood asked if the DPW would be moving the bleachers as was requested by the Little League. Trustee Abdo-Rott stated that we currently don't have the time and we should tell the Little League they should be purchasing an additional set of bleachers instead of us moving the bleachers back and forth. Mayor Whorrall stated that we don't want our employees getting injured performing work for the Little League and then asked the Attorney's recommendation on this issue. Mr. James stated that he concurs with the Mayor – that the Village would be liable for any injuries or damage to the Little League equipment.

Trustee Abdo-Rott – Advised the Board that she had been contacted via Megan Randall about a recommendation for a project for a Daisy Scout Troop. She suggested the flower bed near the Police Department as a recommended project. The pots will be planted this month and out the week of the 25th & 26th. Planting will be done on May 24th.

Trustee Pfeiffer – Nothing additional to report

Trustee McGrew - Police Committee report was given by the Mayor at the last meeting in his absence. The only other issue was to thank the Board for their prayers, food and concerns during his wife's recent surgery. It really meant a lot to them. He wanted Deputy Chief Bennett to relay his thanks to the crew who took his wife in yesterday, they were great. He also stated he attended the installation of Chief Buskey as pastor.

**ATTORNEY REPORT –
Memory Lane Property Donation**

Attorney James explained

- He hadn't heard anything more from Mr. Jones with regard to the property donation.
- Letters regarding Creek dredging. After drafting the letter he received a call from Mr. Sherwood to discuss an issue which he thought warranted some additional investigation. Mr. James made a call to the Army Corps and to the NYSDEC. He anticipates the letter to be drafted by next week.
- Letter regarding tree removal – He is looking for the subdivision map for Ledyard Drive and suspects that the information is over at the Town. Mrs. Dygert and Mrs. Pfeiffer stated the information is located in this office and they would retrieve it for him.

MAYOR REPORT

- The only item to report is that the upcoming Mayor's meeting is set for Mayors only so that they can discuss the Consensus issue.
- NYCOM Conference was beneficial – there was one speaker who discussed managing a City/Village and making it a "Lead" community. He is a former Mayor from the City of Clarksburg, WV.

Public Forum

Bob Bennett stated he had been contacted by a representative of the association on Edwards Falls Drive (Austin Meadows) who are concerned about the siren at the new station. Mayor explained that there wouldn't be a siren at the new station.

Ray Dill asked who was responsible for the assessments and was told that the Town Assessor's office is responsible for the assessments.

ADJOURN

Motion by to adjourn the meeting made by Trustee Abdo-Rott and seconded by Trustee Pfeiffer.

MOTION CARRIED 4-0

The meeting was adjourned at approximately 9:37 p.m.

Respectfully submitted by,

Martha Dygert
Administrator/Clerk