

**VILLAGE OF MANLIUS  
BOARD OF TRUSTEES  
June 13, 2017 Regular Meeting**

**PRESENT:** Mayor Whorrall; Trustees Pilewski, McGrew and Pfeiffer.

**ABSENT:** Trustee Abdo-Rott

**OTHERS:**

Rick James, Village Attorney; Martha Dygert, Administrator/Clerk; Ray Dill, MFD; Jerry & Judy Dardzinski; David Haase, MFD; Meg Randall, Recreation Director; Jeff Lewis, Asst DPW Superintendent; Bob Bennett, MFD; Bill Nickal, MFD.

Mayor Whorrall opened the meeting at 7:00 p.m. in the Board Room at Village Centre. The Pledge of Allegiance was recited and he welcomed those present.

**COMMUNICATIONS**

**Manlius Fire Co. Membership Changes**

At a regular meeting of the Manlius Volunteer Fire Co held on June 8, 2017, the following changes in membership were voted on and approved:

**New Recruit Listing**

Chrissy Scrano (EMS/Fire/Fire Police)  
Joshua Green (Fire)  
Jeffrey Reisner (EMS/Fire)  
Randy McClintock (EMS/Fire Police)  
Sara El-Amir (EMS)  
Behram Khan (EMS)  
Erik Eklund (EMS)

**Motion by Trustee Pilewski, seconded by Trustee Pfeiffer to accept the new recruits to probationary membership as outlined. MOTION CARRIED 3-0**

**Probationary to Full Membership**

Matt Meidenbauer

**Motion by Trustee McGrew, seconded by Trustee Pilewski to accept the new recruits to probationary membership as outlined. MOTION CARRIED 3-0**

**Probationary Removed from Membership**

April Naugle

**Motion by Trustee Pilewski, seconded by Trustee Pfeiffer to accept the new recruits to probationary membership as outlined. MOTION CARRIED 3-0**

**Town of Manlius Zone Change**

Mrs. Dygert explained the proposed Zone change within the Town of Manlius is for property adjacent to property owned by the Village to change from R4 (Residential District 4) to RA (Restricted Agricultural). The date of the public hearing is June 14, 2017 at 7:03 PM.

**Glenclyffe Block Party**

An e-mail was received from Lisa Price of 4646 Glenclyffe Rd requesting permission to hold the annual Glenclyffe Block Party on Saturday August 5<sup>th</sup>, 2017 from the hours of 2 pm until 10 pm and is asking that Glenclyffe Rd between Post Rd and the entrance to Three Falls Woods be closed to traffic on this date.

**Motion by Trustee McGrew, seconded by Trustee Pilewski to approve the block party and further direct the Administrator to notify the Town of Manlius PD of this event. MOTION CARRIED 3-0**

**MINUTES**

The minutes of the May 23, 2017 regular meeting were presented to the Board for review. **Motion by Trustee McGrew, seconded by Trustee Pilewski to approve the meeting minutes as submitted.**

**MOTION CARRIED 3-0**

**DEPT REQUISITIONS**

**DPW**

- Bobcat of CNY 24" Planner High Flow

Cost: \$15,532.01

**Motion by Trustee McGrew seconded by Trustee Pilewski to approve the Bobcat of CNY requisition as submitted.**

**MOTION CARRIED 3-0**

**Fire/EMS**

- TriTank Corp Wildland Trailer – Deckover 14'

Cost: \$4000.00

**Motion by Trustee Pilewski, seconded by Trustee Pfeiffer to approve the TriTank requisition as submitted.**

**MOTION CARRIED 3-0**

**Capital Fire Station**

- GearGrid Turnout Gear Lockers

Cost: \$26742.00

**Motion by Trustee McGrew, seconded by Trustee Pilewski to approve the GearGrid requisition as submitted.**

**MOTION CARRIED 3-0**

- Henderson Johnson Personal Lockers

Cost: \$29,985.58

**Motion by Trustee Pilewski, seconded by Trustee Pfeiffer to approve the requisition as submitted.**

**MOTION CARRIED 3-0**

- Spectrum Service Order Business Class Phone Lines Cost: \$29.99/mo  
**Motion by Trustee Pfeiffer, seconded by Trustee Pilewski to approve the requisition from Spectrum as submitted.**  
**MOTION CARRIED 3-0**

- Spectrum Fiberoptic Installation Cost: \$250.00 Install/\$515/mo  
**Motion by Trustee Pfeiffer seconded by Trustee Pilewski to approve the requisition for Spectrum as submitted.**  
**MOTION CARRIED 3-0**

**ABSTRACTS**

A copy of General Fund Abstract (2016-2017) #022 was received and reviewed by the Board in the amount of \$85,105.31,  
**Motion to approve made by Trustee Pilewski, seconded by Trustee McGrew.**

**MOTION CARRIED 3-0**

A copy of Capital Fire Station Abstract #822 was received and reviewed by the Board in the amount of \$1,807,044.22. **Motion to approve made by Trustee Pilewski, seconded by Trustee Pfeiffer.**

**MOTION CARRIED 3-0**

A copy of General Fund Abstract #001 (2017-2018) was received and reviewed by the Board in the amount of \$93,559.93.  
**Motion to approve made by Trustee Pfeiffer, seconded by Trustee Pilewski.**

**MOTION CARRIED 3-0**

**DEPARTMENT REPORT**

**Administrator** – Martha Dygert was present to answer any questions on the detail within her report. The following items were asked to be considered for approval:

**Manlius Senior Centre – 2017-2018**

**Motion by Trustee Pfeiffer, seconded by Trustee Pilewski to authorize the execution of the Manlius Senior Centre Agreement as presented.**

**MOTION CARRIED 3-0**

**MS4 Annual Report – Set Public Hearing**

**Motion by Trustee Pilewski, seconded by Trustee McGrew to set the public hearing on the MS4 annual report for Tuesday, June 27, 2017 at 7:05 PM in the Board Room at Village Centre.**

**MOTION CARRIED 3-0**

**Change Order #7 – Bette & Cring – Capital Fire Station**

A change order was submitted by Construction Associates for Bette & Cring (GC) #007 in the amount of \$2498.00.

**Motion by Trustee Pilewski, seconded by Trustee Pfeiffer to approve Change Order #007 for Bette & Cring for the Capital Fire Station Project in the amount of \$2498.00**

**MOTION CARRIED 3-0**

**Change Order #1 – Burns Brothers – Capital Fire Station**

A change order was submitted by Construction Associates for Burns Bros (Plumbing) #001 in the amount of \$3911 for modifications for install of gas line to the day room & patio. **Motion by Trustee Pfeiffer, seconded by Trustee Pilewski to approve the change order as submitted.**

**MOTION CARRIED 3-0**

**Ambulance Billing – Honorary Lifetime Member**

**Motion by Trustee Pfeiffer, seconded by Trustee McGrew to approve forgiveness of ambulance bill for run #17-43546 as submitted.**

**MOTION CARRIED 3-0**

**Abstract #021 – Amended**

**Motion by Trustee McGrew, seconded by Trustee Pilewski to allow the amendment to abstract #021 as presented with an increased amount to \$55,324.30.**

**MOTION CARRIED 3-0**

**DPW** – Assistant Superintendent Jeff Lewis was present to answer questions. Nothing additional was asked regarding the DPW report.

**Recreation** – Megan Randall was present and asked the Board to approve the listing of new counselors required for the summer playground program. The following listing was submitted and all counselors listed will be paid \$9.70 hourly rate.

Josh Gordon	Brook Willey	Courtney Gallow	Natalie Couse
Daniel Murray	Allison Donella	Elizabeth Poole	Kate Ten Eyck
Patricia Tyoe	Henry Hodgkins	Nathan Paolini	Brynne Meyer
Liam Oliver			

**Motion by Trustee McGrew, seconded by Trustee Pilewski to approve the hiring of those new counselors as requested by Ms. Randall for summer playground.**

**MOTION CARRIED 3-0**

**Fire/EMS** – Fire Chief Pinsky was not present but is asking the Board to agree to set the rate for basic CPR instruction at \$50/person, payable to the Village of Manlius to cover overtime and material costs. Mr. Nickal was present and discussed the need to establish a committee to look at the replacement of Engine 1.

**Basic CPR Instruction Fee**

**Motion by Trustee Pfeiffer, seconded by Trustee Pilewski to set the rate for basic CPR instruction by our Fire/EMS staff at \$50/person with revenue entries made back into the Fire Department budget.**

**MOTION CARRIED 3-0**

**Canvass Part-Time Firefighter/Paramedic (4)**

**Motion by Trustee McGrew, seconded by Trustee Pilewski to authorize the request of the new eligible list from Onondaga County for four (4) part-time firefighter/paramedic positions.**

**MOTION CARRIED 3-0**

**TRUSTEE REPORTS**

**Trustee Pilewski** – Attended the CRC meeting last week about First Responder apps. He is asking for an executive session to discuss a personnel matter in the Justice Court and one in the Recreation Department.

Trustee Pfeiffer – Gave an update on the Codes office filing.

Trustee McGrew - Nothing to report.

**ATTORNEY REPORT** – Mr. James stated that the response was mailed to the resident of Centerfield Course. He provided the Board with the following Public Comment policy:

**VILLAGE BOARD PUBLIC COMMENT POLICY**

1. The public may speak only during the meeting's Public Comment period, or at such other time as a majority of the Village Board allows.
2. Speakers must be recognized by the presiding officer, who is the Mayor (or the Deputy Mayor in the Mayor's absence).
3. Speakers must step to the front of the room when addressing the Board.
4. Speakers must give their name, address and organization (if any).
5. Speakers must limit their remarks to five minutes.
6. Speakers may not yield any remaining time to another speaker.
7. Board members may, with the permission of the Mayor, interrupt a speaker during his or her remarks, but only for purposes of clarification or requesting additional information.
8. All remarks shall be addressed to the Board as a body and not to an individual Board member.
9. Speakers must observe the commonly accepted rules of courtesy, decorum, dignity and good taste. Among other things, personal attacks, defamatory statements and obscene or vulgar language are prohibited. The presiding officer may interrupt a speaker for a violation of the commonly accepted rules.
10. Members of the public may address the Board by written communication.

**Motion by Trustee Pfeiffer, seconded by Trustee McGrew to authorize the adoption of the Public Comment Policy at Village Board meetings as presented. MOTION CARRIED 3-0**

Attorney James gave an update on the Memory Lane land donation; Carriage House FEMA application; Stormwater Connection application; Cirqovation; and a conference with the Codes Enforcement office.

**MAYOR REPORT**

- Shared Services meeting schedule & outline.
- Joint Mayor & Town Supervisor meeting to be held during next Mayor's Association meeting.
- Potential new development – met with NYSDOT who will proceed with the left turn signal onto Elmbrook.
- Culvert repair on Highbridge Street will result in higher traffic volumes through the Village until early July, per County Legislator Holmquist.
- Updated the Board on the recent Dept Head meeting where he advised all staff to pay attention to detail, sympathize with residents and do not engage in confrontational interactions.
- Read thank you letter from Betty Hopkinson
- Mayor's outing/dinner cruise scheduled for August 22, 2017

**Public Forum**

Judy Dardzinski – Manlius Chamber event 9/23 Festival of the Swan – she discussed the progress with planning this event. Bob Bennett discussed the safety issue with cars going through the neighborhoods because the Highbridge closing. Jerry Dardzinski discussed the issue with Ledyard drainage.

**Executive Session**

Motion by Trustee McGrew, seconded by Trustee Pfeiffer to enter executive session to discuss two personnel issues as outlined previously. **MOTION CARRIED 3-0**

*Board left regular meeting at 8:30 p.m.*

Motion by Trustee McGrew, seconded by Trustee Pfeiffer to leave executive session and re-enter the regular meeting at 9:00 p.m. **MOTION CARRIED 3-0**

**ADJOURN**

Motion by to adjourn the meeting made by Trustee McGrew and seconded by Trustee Pfeiffer. **MOTION CARRIED 3-0**

*The meeting was adjourned at approximately 9:00 p.m.*

Respectfully submitted by,

Martha Dygert  
Administrator/Clerk