

**VILLAGE OF MANLIUS  
BOARD OF TRUSTEES  
June 27, 2017 Regular Meeting**

**PRESENT:** Mayor Whorrall; Trustees Abdo-Rott, McGrew and Pfeiffer.

**ABSENT:** Trustee Pilewski

**OTHERS:**

Brad Hunt, Village Attorney; Martha Dygert, Administrator/Clerk; Jerry & Judy Dardzinski; David Haase, MFD; Rich DeGuida, MRB Group; Bill Nickal, MFD; Sarah Gilmore, MSC; Chris Sherwood, DPW Superintendent; Greg Hoover.

Mayor Whorrall opened the meeting at 7:00 p.m. in the Board Room at Village Centre. The Pledge of Allegiance was recited and he welcomed those present. He asked for a moment of silence to honor the memory of long-time court clerk, Jan Valenti who passed away.

**PRESENTATION – B. Rivette, Historian**

Mrs. Rivette gave a presentation on the history of 314 E. Seneca Street.

**PUBLIC HEARING – 2017 MS4 Annual Report**

**Open/Close Public Hearing**

Motion by Trustee McGrew, seconded by Trustee Abdo-Rott to open the public hearing.

**MOTION CARRIED 3-0**

There being no one present wishing to speak, motion by Trustee McGrew, seconded by Trustee Abdo-Rott to close the public hearing.

**MOTION CARRIED 3-0**

**MS4 2017 Annual Report**

Motion by Trustee McGrew, seconded by Trustee Abdo-Rott to approve the MS4 Annual report as submitted.

**MOTION CARRIED 3-0**

**MINUTES**

The minutes of the June 13, 2017 regular meeting were presented to the Board for review. **Motion by Trustee Pfeiffer, seconded by Trustee McGrew to approve the meeting minutes as submitted.**

**MOTION CARRIED 3-0**

**DEPT REQUISITIONS**

**DPW**

- VanBortel Ford – Ford F550 (2)

Cost: \$196,749.04

**Motion by Trustee Abdo-Rott seconded by Trustee McGrew to approve the VanBortel Ford requisition as submitted.**

**MOTION CARRIED 3-0**

**Capital Fire Station**

- Stevens Office Meeting Room Furniture

Cost: \$20,745.29

**Motion by Trustee McGrew, seconded by Trustee Pfeiffer to approve the Stevens Office requisition as submitted.**

**MOTION CARRIED 3-0**

- Stevens Office Bunkroom Furniture

Cost: \$22,784.09

**Motion by Trustee Abdo-Rott, seconded by Trustee Pfeiffer to approve the Stevens Office requisition as submitted.**

**MOTION CARRIED 3-0**

- Stevens Office Report Room

Cost: \$4725.24

**Motion by Trustee McGrew, seconded by Trustee Pfeiffer to approve the Stevens Office requisition as submitted.**

**MOTION CARRIED 3-0**

- Stevens Office Conference Room Furniture

Cost: \$2246.43

**Motion by Trustee McGrew, seconded by Trustee Pfeiffer to approve the Stevens Office requisition as submitted.**

**MOTION CARRIED 3-0**

- Stevens Office Administrator Office Furniture

Cost: \$3053.04

**Motion by Trustee McGrew, seconded by Trustee Pfeiffer to approve the Stevens Office requisition as submitted.**

**MOTION CARRIED 3-0**

- Stevens Office Chief's Office Furniture

Cost: \$3860.84

**Motion by Trustee McGrew, seconded by Trustee Pfeiffer to approve the Stevens Office requisition as submitted.**

**MOTION CARRIED 3-0**

- Stevens Office Fire Company Office Furniture

Cost: \$5119.66

**Motion by Trustee McGrew, seconded by Trustee Pfeiffer to approve the Stevens Office requisition as submitted.**

**MOTION CARRIED 3-0**

- Stevens Office Line Officers

Cost: \$11,610.71

**Motion by Trustee McGrew, seconded by Trustee Pfeiffer to approve the Stevens Office requisition as submitted.**

**MOTION CARRIED 3-0**

- Henderson Johnson (Amended from Prior approval)

Cost: \$31,142.52

**Motion by Trustee McGrew seconded by Trustee Pfeiffer to approve the requisition as submitted.**

**MOTION CARRIED 3-0**

- Stickley Day Room Furniture

Cost: \$28,679.00

**Motion by Trustee McGrew, seconded by Trustee Pfeiffer to approve the requisition from Stickley as submitted.**

**MOTION CARRIED 3-0**

**ABSTRACTS**

A copy of General Fund Abstract 002 was received and reviewed by the Board in the amount of \$91,230.50, **Motion to approve made by Trustee Pfeiffer, seconded by Trustee McGrew.**

**MOTION CARRIED 3-0**

A copy of Capital Fire Station Abstract #822 was received and reviewed by the Board in the amount of \$85,050.54. **Motion to approve made by Trustee McGrew, seconded by Trustee Pfeiffer.**

**MOTION CARRIED 3-0**

A copy of General Fund Abstract #023 (2016-2017) was received and reviewed by the Board in the amount of \$21,627.77. **Motion to approve made by Trustee Pfeiffer, seconded by Trustee McGrew.**

**MOTION CARRIED 3-0**

**DEPARTMENT REPORT**

**Administrator** – Martha Dygert was present to answer any questions on the detail within her report. The following items were asked to be considered for approval:

**Fire Station Project Change Orders**

- a. HMI Mechanical (Mechanical Contract) Change Order #1 – decrease contract amount \$10,693.00  
From \$793,000 to \$782,307

**Motion to approve made by Trustee Pfeiffer, seconded by Trustee McGrew** **MOTION CARRIED 3-0**

- b. J&E Electric (Electrical Contract) Change Order #3 – increase contract amount \$3,876.00  
From \$701,033 to \$704,909.60

**Motion to approve made by Trustee Pfeiffer, seconded by Trustee McGrew** **MOTION CARRIED 3-0**

- c. Bette & Cring (General Contract) Change Order #6 – Increase contract amount \$6260.00  
From \$5,441,996 to \$5,448,256

**Motion to approve made by Trustee Pfeiffer, seconded by Trustee McGrew** **MOTION CARRIED 3-0**

- d. Burns Bros (Plumbing Contract) Change Order #2 – Increase contract amount \$3,224.66  
From \$298,056 to \$301,280.66

**Motion to approve made by Trustee Pfeiffer, seconded by Trustee McGrew** **MOTION CARRIED 3-0**

- e. Stanley Security Change Order #1 – Increase contract amount \$8898.00

**Motion to approve made by Trustee Pfeiffer, seconded by Trustee McGrew** **MOTION CARRIED 3-0**

• **Time Warner – Special Franchise Municipal Tax Deduction**

WHEREAS, New York Real Property Tax Law ¶194-853, §626 provides for deductions allowed against taxes on special franchises; and

WHEREAS, Time Warner Cable has paid the Village of Manlius franchise fees in the sum of \$107,796.98 for the calendar year 2016, which exceeds the Real Property Taxes levied; now, therefore, be it

RESOLVED, that the Village of Manlius Board of Trustees authorize the Treasurer to enter a credit on the tax roll in the amount of \$1049.40 for taxes assessed against Time Warner Cable.

Motion by Trustee Abdo-Rott, seconded by Trustee Pfeiffer to approve the credit to Time Warner.

**MOTION CARRIED 3-0**

• **Fire Station – Phone System**

Highbridge Communications proposal is attached. The monthly recurring charges will be \$231.85 and the equipment with installation is \$3516.70. Asking for authorization to execute this agreement with Highbridge Communications and further allow the a payment to Highbridge Communications for the purchase of the new phones (\$3516.70)

**Motion by Trustee Abdo-Rott, seconded by Trustee Pfeiffer to approve the Highbridge Service Agreement and advance payment of equipment.**

**MOTION CARRIED 3-0**

• **Zoning Board Chairman – Interim Appointment** – Bob Siuda

**Motion by Mayor Whorrall, seconded by Trustee Pfeiffer to appoint Bob Siuda to the position of interim Chairman of the Zoning Board of Appeals.**

**MOTION CARRIED 4-0**

• **Amphitheater Use Applications (2)**

- a. Manlius United Methodist Church – 7/18/17
- b. barre3/Jennifer Rubin – 7/15, 7/23, 8/5 & 8/6

**Motion by Trustee Abdo-Rott seconded by Trustee Pfeiffer to approve the Amphitheater applications as submitted.**

**MOTION CARRIED 3-0**

**Recreation** – Megan Randall was not able to be present and however in her report, asked the Board to consider approval of the following:

• **Hardship Scholarships**

**Motion by Trustee McGrew, seconded by Trustee Abdo-Rott to approve the hardship applications for Carrol, Derby and Gambrell submitted by the Recreation Dept for the Summer Playground program.**

**MOTION CARRIED 3-0**

• **Strength & Conditioning Program – Rayland**

Request for an additional class for summer and fall, due to the overwhelming response to the current classes which are full with a waitlist. **Motion by Trustee Abdo-Rott, seconded by Trustee Pfeiffer to approve the request of Ben Rayland.**

**MOTION CARRIED 3-0**

**DPW** –Superintendent Chris Sherwood was present to answer questions. Nothing additional was asked regarding the DPW report.

**Fire/EMS** – Fire Chief Pinsky was not present but is asking the Board to consider approval of the lighting for the new medic car.

**TRUSTEE REPORTS**

Trustee Abdo-Rott – Spade & Trowel update: A decision was made regarding a tree planting as a memorial for Harold & Betty Hopkinson.

Trustee Pfeiffer – Gave an oral presentation of the May/June Codes report. Also proposed that the Village look at designating parking spaces in the Village Centre parking lot to accommodate online sales exchanges. These spots would be in the vicinity of the Police Dept & Village cameras to offer a “safe zone” for internet sales transfers.

Trustee McGrew - Nothing to report.

**ATTORNEY REPORT** – In Mr. James’ absence, Mr. Hunt gave an update on the Memory Lane property transfer. He also asked for Board approval to send the letter drafted by Attorney James to Mr. Hoover. **Motion by Trustee Abdo-Rott, seconded by Trustee Pfeiffer to authorize the Village Attorney to send the letter drafted in response to Mr. Hoover’s request for reimbursement.**

**MOTION CARRIED 3-0:**

**MAYOR REPORT**

- Consensus review update. Mayor Whorrall gave an outline of the points agreed upon by the committee.
- Joint Mayor & Town Supervisor meeting to be held Thursday.
- Reached out to NYSDOT regarding some maintenance issues on State roads in the Village which were addressed almost immediately by the DOT. Pricing was obtained for the purchase of flashing lights for the crosswalk.
- Shriner’s Donation issue.
- **Local Law – Tractor trailer** (vehicle weight limit) on Brookhill Drive North and South to prevent trucks using the loop for a turnaround. **Motion by Trustee Pfeiffer, seconded by Trustee Abdo-Rott to authorize the Village Attorney to draft a local law to address this.**

**MOTION CARRIED 3-0**

**Public Forum**

Greg Hoover of Centerfield Course was present and asked for an update on the stormwater maintenance and also asked for a decision by the Board as to whether or not his request would be approved. Mayor Whorrall stated that Attorney James would be responding.

Jerry Dardzinski gave more information on the drainage issue on Ledyard Drive.

Judy Dardzinski gave an update on the Festival of Swans event to be held on September 23<sup>rd</sup>.

**ADJOURN**

Motion by to adjourn the meeting made by Trustee McGrew and seconded by Trustee Abdo-Rott.

**MOTION CARRIED 3-0**

*The meeting was adjourned at approximately 8:14 p.m.*

Respectfully submitted by,

Martha Dygert  
Administrator/Clerk