

**VILLAGE OF MANLIUS
BOARD OF TRUSTEES
September 5, 2017 Regular Meeting**

PRESENT: Mayor Whorral; Trustees Abdo-Rott, McGrew, and Pilewski.

ABSENT: Trustee Pfeiffer

OTHERS:

Rick James, Village Attorney; Martha Dygert, Administrator/Clerk; David Haase, MFD; Ray Dill, MFD; Meg Randall, Rec Director; Jerry & Judy Dardzinski; Chris Sherwood, DPW; Glen Roet, Adam Feck, Dan Eisenson, Rich Manfredi, Rob Furey, and Dan Hickey, MFD.

Mayor Whorral opened the meeting at 7:00 p.m. in the Board Room at Village Centre. The Pledge of Allegiance was recited and he welcomed those present.

Special Use Permit Public Hearing – 315 Fayette St. All Who Wander

Trustee Pilewski moved to open the public hearing, which was seconded by Trustee McGrew **MOTION CARRIED 3-0**

There being no one present wishing to speak on the Special Use Request of All Who Wander for permission to have outdoor seating at the establishment located at 315 Fayette Street, it was on motion by Trustee McGrew, seconded by Trustee Pilewski to close the public hearing.

**RESOLUTION OF THE
VILLAGE BOARD OF THE
VILLAGE OF MANLIUS: September 5, 2017**

Daniel Chapman, of Grit and Grain, LLC, operator of a pub known as “All Who Wander,” located at 315 Fayette Street, Suite 5, Manlius, NY (tax parcel # 023.-01-03.1), has applied to the Village Board of Trustees for a special permit to allow for “outdoor seating” at its property, which is zoned C-1 (Commercial-1).

In support of the application the applicant has submitted an Application for Special Use Permit, survey, aerial photo, photo of proposed seating area and a Short Environmental Assessment Form.

At its meeting of August 8, 2017, the Village Board resolved as follows: (1) the application is accepted as complete; (2) the Board designates itself as Lead Agency for the uncoordinated review of this matter under Article 8 of the New York State Environmental Conservation Law, as amended, and the regulations of the New York State Department of Environmental Conservation promulgated thereunder (collectively “SEQR”); (3) the matter is unlisted; (4) the Board finds there are no other involved agencies; (5) the application for special permit (with supporting documentation) shall be forwarded by Village Counsel to the Syracuse-Onondaga County Planning Board pursuant to General Municipal law 239-m; and (6) a public hearing is scheduled for Tuesday, September 5, at 7:05 pm.

The application for special permit (with supporting documentation) was duly forwarded to the Syracuse-Onondaga County Planning Board pursuant to General Municipal law 239-m by Village counsel.

On August 23, 2017, the Syracuse-Onondaga County Planning Board, pursuant to General Municipal law 239-m, reviewed the special permit application and resolved that the referral “will have no significant adverse inter-community or county-wide implications.”

On September 5, 2017, pursuant to the provision of due notice, the Village Board of Trustees duly held a public hearing on the Special Permit application, during which there were no public comments made against the proposed application.

Prior to the close of the public hearing no written comments were filed with the Village in opposition to the requested special permit.

Pursuant to Article 8 of the New York State Environmental Conservation Law, as amended, and the regulations of the New York State Department of Environmental Conservation promulgated thereunder (collectively “SEQR”), the Board of Trustees of Village of Manlius is required to make a determination with respect to the environmental impact of any “action” (as defined by SEQR) to be taken by the Board.

Based on the forgoing, the Village Board of Trustees resolves as follows:

1. The Board’s approval or denial of the subject application constitutes “Action” under SEQR; and
2. Based upon its examination of the application, the short EAF, the criteria contained in 6 NYCRR §617.7, and other relevant matters, the Board makes the following determinations with respect to the Action pursuant to the requisite “hard look”: (A) The Action will not have any significant adverse impact on the environment; (B) The Board hereby directs that a Negative Declaration be issued with respect to the Action; (C) The requirements of SEQR have been met; and (D) The Clerk of the Board is hereby directed to file a Negative Declaration with respect to the Action in the Office of the Clerk in a file that will be readily accessible to the public; and
3. The Board duly noticed and held a public hearing on the application, duly referred the application to the Syracuse-Onondaga County Planning for review and comment, and duly considered County Planning’s determination and comment; and
4. The Village Planning Board has indicated an exercise of discretionary authority to waive site plan review of the outdoor seating proposal and to recommend Village Board approval of the Special Permit application.

5. The requested Special Permit for outdoor seating is **GRANTED** as set forth on the plan accompanying the application because it: (1) is consistent with Village law and does not conflict with any Master or Comprehensive Plan; (2) will not create a hazard to public health, safety, morals or general welfare; (3) will not be detrimental to the district, adjacent districts, or residents of the district or adjacent districts, as there are similar uses existing in the District; (4) will not alter the essential character of the neighborhood or the district, as no additional exterior modifications to the premises will be made; (5) based on information available to the Board, the property is not currently in violation of any Village laws; and (6) the proposed outdoor seating use complies with Village requirements for a special permit because, in the opinion of the Board, the proposed use is of the same general character as other uses permitted or specially permitted in the subject district.
6. This Resolution shall take effect immediately.

MOTION CARRIED 3-0

APPOINTMENT - DPW Mechanic

Based on the recommendation of Mayor Whorrall, the DPW Superintendent and Assistant Superintendent, motion by Trustee Abdo-Rott, seconded by Trustee Pilewski to appoint David Will to the position of Mechanic effective 9/11/2017.

MOTION CARRIED 3-0

NOTE: Mr. Will declined the position on 9/6/2017

COMMUNICATIONS

LED Streetlight Conversion – CNYRPDB

The Cost-Benefit analysis provided by CNYRPDB was distributed and reviewed. The Village had initiated discussions with National Grid regarding exercising the option to purchase the street lights however those reviewing the proposal made the determination that due to funding constraints and the unknown maintenance costs, it would be better simply to proceed with the LED lamp conversion. The simple payback on the conversion would be 6.7 years. The total cost payable to National Grid for this is \$47,691.84 for replacement of 282 luminaires (\$169.12 each).

Motion by Trustee Abdo-Rott, seconded by Trustee McGrew to authorize the Mayor and Administrator to execute the necessary agreements with National Grid for the LED conversion of all 282 cobra-head street lights in the Village of Manlius at a total cost of \$47,691.84.

MOTION CARRIED 3-0

Amphitheater Permit – Festival of Swans

An application was submitted on behalf of the Festival of Swans committee for permission to use the amphitheater on September 23, 2017 during the Festival of Swans. The Manlius Library will be hosting the group “Merry Mischief” who will be playing Civil War music.

Motion by Trustee Pilewski, seconded by Trustee Abdo-Rott to approve the application as submitted.

MOTION CARRIED 3-0

MINUTES

The minutes of the August 8, 2017 regular meeting were presented to the Board for review. **Motion by Trustee McGrew, seconded by Trustee Pilewski to approve the meeting minutes as submitted.**

MOTION CARRIED 3-0

TRAINING REQUISITIONS

DPW/Mayor

- NYCOM Public Works Training October/Lake George Cost: Varied

Motion by Trustee McGrew seconded by Trustee Abdo-Rott to approve the training requisitions for the NYCOM Public Works Training as submitted.

MOTION CARRIED 3-0

DEPARTMENT REQUISITIONS

DPW

- Environmental Paving Solutions Flexi-Pave at Swan Pond Cost: \$12,812.50

DISCUSSION: Trustee Abdo-Rott stated that she is not in favor of flexi-pave at the Swan Pond. Mr. Sherwood was asked to bring more information back to the next meeting.

TABLED

- Suit Kote Crack Sealing Cost: \$10,949.23

Motion by Trustee Abdo-Rott, seconded by Trustee McGrew to approve the requisition for crack sealing.

DISCUSSION: Mayor Whorrall asked Mr. Sherwood about King Road and the terrible job done when OCWA patched the newly-paved road. Mr. Sherwood stated he would keep on OCWA to repair it.

MOTION CARRIED 3-0

- Central Equipment of CNY De-Icer Tank, Skid, Pump Cost: 3,461.51

Motion by Trustee Abdo-Rott, seconded by Trustee McGrew to approve the requisition as submitted.

MOTION CARRIED 3-0

- Bobcat of CNY S650 T4 Bobcal Skidsteer Loader Cost: \$4,422.00

Motion by Trustee Pilewski, seconded by Trustee McGrew to approve the requisition for trade-in of skid-steer for new model.

MOTION CARRIED 3-0

Capital Fire Station

- Grainger Workbench/Tool Cabinets Cost: \$4175.45

Motion by Trustee McGrew, seconded by Trustee Pilewski to approve the requisition submitted for Grainger in the amount of \$4175.45.

MOTION CARRIED 3-0

ABSTRACTS

A copy of General Fund Abstract 005 was received and reviewed by the Board in the amount of \$170,948.86. **Motion to approve made by Trustee McGrew, seconded by Trustee Abdo-Rott.**

MOTION CARRIED 3-0

A copy of Capital Fire Station Abstract #804 was received and reviewed by the Board in the amount of \$50,429.77. **Motion to approve made by Trustee McGrew seconded by Trustee Pilewski . MOTION CARRIED 3-0**

DEPARTMENT REPORT

Administrator – Martha Dygert was present to answer any questions on the detail within her report. The following item was submitted for approval:

OCWEP – Engineering Assistance Services

Mayor and Administrator met with Tom Rhoades and Nick Capozza of OCWEP regarding storm sewer discharges into the sanitary sewer lines and the impending fines which will result. The request was made by Mr. Rhoades that the Village look at the possibility of retaining an engineer to provide services related to engineering solutions to these existing problems and coordinating communications with WEP.

Motion by Trustee Abdo-Rott, seconded by Trustee Pilewski to Administrator to send out RFP for professional services to: Napierala Consulting, Fuegel Engineering, Barton & Loguidice & MRB Group.

MOTION CARRIED 3-0

Recreation – Megan Randall was present. She gave an overview of her report including the proposed new event “Trunk or Treat”. There will be no Wicked Woods event this year and this event would serve as a replacement event. The event flyer was given to the Board for review.

Trunk or Treat Event

Motion by Trustee Abdo-Rott, seconded by Trustee Pilewski to approve of the Trunk or Treat event to be held on October 21, 2017 from 4-6 PM at the Village Centre with detail as submitted. MOTION CARRIED 3-0

Ms. Randall also discussed the request to hold additional **Rampage Strength and Conditioning** classes for homeschool groups. There was much discussion by the Board about the degree of discount for Village residents. The Board would like to see a significantly lower cost for Village residents. As proposed, the fitness class for homeschoolers would be once per week on Thursdays from September 28-Nov 2nd for the first session and November 9-December 21st second session and the cost of \$65 (non-Village) and \$60 (Village) with a 50% discount for additional children in the same family.

The Board would like to have Ms. Randall discuss an alternative cost proposal to Mr. Rayland for consideration and are willing to approve the request contingent upon the change in fees.

Rampage Strength & Conditioning (Homeschool class)

Motion by Trustee Pilewski, seconded by Trustee McGrew to approve the request for an additional Rampage Strength & Conditioning class pending reduction in the fee for Village residents to \$50 and for non-Village residents to \$75. MOTION CARRIED 3-0

Motion by Trustee Pilewski, seconded by Trustee McGrew to authorize the addition of one class Tuesdays & Thursdays from 6-7 PM at the Village Centre with the new rates to apply as well.

MOTION CARRIED 3-0

DPW– Chris Sherwood was present to answer questions. He had a Board request as follows

Surplus Equipment– Vehicles

Motion by Trustee Pilewski, seconded by Trustee McGrew to declare surplus the following DPW equipment: Truck #17, Truck #7 and the Tahoe and further authorize the DPW Superintendent to act as agent for the Village with Teitsworth Auction or Auctions Direct to list the equipment. MOTION CARRIED 3-0

Codes – Mayor Whorrall read the following:

Resignation – Codes Enforcement Officer

Motion by Trustee McGrew, seconded by Trustee Pilewski to accept the resignation of John Illingworth from the position of Codes Enforcement Officer effective 9/14/2017. MOTION CARRIED 3-0

OLD BUSINESS

There will be no action taken on the policy for part-time firefighters.

Regarding the Meadowridge street light issue, the DPW will be trimming the trees where the obstructed light is located.

TRUSTEE REPORTS

Trustee Pilewski – Gave the July court report and thanked the Fire Dept for the picnic. With regard to the Recreation department, Trustee Pilewski offered the following recommendation:

Temporary Employment – Recreation Director Randall

Motion to offer employment to Megan Randall at a rate of pay \$20 per hour for 30 hours per week; with the hours to be re-evaluated prior to March 1st.

Trustee Abdo-Rott – Gave a Beautification Committee update and at the next meeting will be discussing the holiday décor for next year.

Trustee McGrew - Stated that the Police Department is currently at full capacity – all open positions have been filled and they are advertising for the Chief's position and they should have the candidate by the end of October. The lease for the Police Department needs to be discussed. He also attended the Town Planning Board meeting and reported that Mr. Jones purchased a portion of the Camperlino property that will be donated to the CNY Land Trust.

ATTORNEY REPORT – Attorney James updated the Board on the following:

- Procedures for Lot Line correction
- Roadway obstruction
- Jones Land transfer
- Matter of pending litigation for executive session.

MAYOR REPORT

- Consensus/shared services update. Second public hearing to be held at West Genesee School this Thursday.
- Mayors Association summer outing changed to September 20th.
- Fire Station update

Change Order – Bette & Cring (GC)

Motion by Trustee McGrew, seconded by Trustee Pilewski to authorize the installation of concrete at the entryway which was taken out of the contract specifications for a total cost of \$5450

MOTION CARRIED 3-0

- Additional Fees related to Glencliffe Retention Dam & EAP meeting with MRB Group
- Executive session for Fire Co. Personnel issue.

Public Forum

Judy Dardzinski gave an informational card pertaining to the Coalition for Suicide Prevention and Drug Abuse. She also asked for assistance from the Board with the Festival of Swans event on September 23rd.

EXECUTIVE SESSION

Motion by Trustee Abdo-Rott, seconded by Trustee Pilewski to adjourn the regular meeting and enter executive session for the purposes as stated previously in the meeting. **MOTION CARRIED 3-0**

Board entered executive session at approximately 8:47 p.m.

Motion by Trustee Abdo-Rott, seconded by Trustee Pilewski to leave executive session and reconvene the regular meeting. **MOTION CARRIED 3-0**

Board re-entered executive session at approximately 10:37 p.m..

ADJOURN

Motion to adjourn the meeting made by Trustee McGrew and seconded by Trustee Abdo-Rott.

MOTION CARRIED 3-0

The meeting was adjourned at approximately 10:40 p.m.

Respectfully submitted by,

Martha Dygert
Administrator/Clerk