

**VILLAGE OF MANLIUS  
BOARD OF TRUSTEES  
October 24, 2017 Regular Meeting**

**PRESENT:** Mayor Whorral; Trustees Abdo-Rott, McGrew, Pfeiffer and Pilewski.

**ABSENT:** None

**OTHERS:**

Rick James, Village Attorney; Martha Dygert, Administrator/Clerk; Chris Sherwood, DPW Superintendent; Rich DeGuida, MRB Group; Bob Bennett, MFD; Brad Pinsky, Fire Chief; Bill Nickal, MFD, David Haase, MFD, Ray Dill, MFD; Megan Randall, Recreation Dir.

Mayor Whorral opened the meeting at 7:00 p.m. in the Board Room at Village Centre. The Pledge of Allegiance was recited and he welcomed those present.

**COMMUNICATIONS**

**Spade and Trowel Garden Club – Gazebo Park Reservation**

A letter was received from Christine Ventre representing the Spade and Trowel Garden Club. They are asking for Board approval to reserve the Gazebo Park on Saturday, May 19, 2018 for their annual plant sale. **Motion by Trustee Pilewski, seconded by Trustee Abdo-Rott to approve the request to reserve Gazebo Park on May 19, 2018.**

**MOTION CARRIED 4-0**

**MINUTES**

The minutes of the October 10, 2017 regular meeting were presented to the Board for review. **Motion by Trustee McGrew, seconded by Trustee Pilewski to approve the meeting minutes as submitted with amendments to the motion to adjourn as discussed.**

**MOTION CARRIED 4-0**

**ABSTRACTS**

A copy of General Fund Abstract 008 was received and reviewed by the Board in the amount of \$54,578.28. **Motion to approve made by Trustee McGrew, seconded by Trustee Pfeiffer.**

**MOTION CARRIED 4-0**

A copy of Capital Fire Station Abstract #807 was received and reviewed by the Board in the amount of \$304,343.86. **Motion to approve made by Trustee Pfeiffer seconded by Trustee McGrew.**

**MOTION CARRIED 4-0**

**TRAINING REQUISITIONS**

**Clerk/Codes**

- L. Randall Codes Training – Montour Falls (2) Cost: \$1468

**Motion by Trustee McGrew, seconded by Trustee Pilewski to authorize Ms. Randall to attend Codes training at the NYS Fire Academy in Montour Falls on November 27-30 and December 11-14, 2017.**

**MOTION CARRIED 4-0**

**DEPARTMENT REQUISITIONS**

**Capital Fire Station (Change Orders)**

- Napierala Consulting SWPPP Inspections (12 Additional) Cost: \$4200.00

**Motion by Trustee McGrew seconded by Trustee Pfeiffer to approve the payment to Napierala Consulting for the additional SWPPP inspections**

**MOTION CARRIED 4-0**

- Bette & Cring (GC) Change Order #8 Cost: \$1502.00

**Motion by Trustee Pilewski, seconded by Trustee McGrew to authorize the Change Order #08 for the General Contractor in the amount of \$1502**

**MOTION CARRIED 4-0**

- Bette & Cring (GC) Change Order #9 Cost: \$26,591.00

**Motion by Trustee Pfeiffer seconded by Trustee Abdo-Rott for the Change Order #09 for the General Contractor in the amount of \$26,591**

**MOTION CARRIED 4-0**

- J & E Electric (Elect Contr) Change Order #4 Cost: 41,548.00

**Motion by Trustee Pilewski, seconded by Trustee Pfeiffer to approve the Change order #4 for the Electrical Contractor in the amount of \$41,548.00** DISCUSSION: Mrs. Dygert stated that she and the Mayor are most disappointed with the electrical contractor for substandard work and the architects for the delay in drafting these change orders. In most cases the work has long been completed prior to receiving the change orders from the architect.

**MOTION CARRIED 4-0**

- Stanley Security Change Order – Relocate Equip Cost: \$595.44

**Motion by Trustee Pfeiffer seconded by Trustee McGrew to approve the change order for Stanley Security in the amount of \$595.44 as submitted.**

**MOTION CARRIED 4-0**

- Stanley Security Change Order – Door chimes Cost: \$2359.09

**Motion by Trustee Abdo-Rott, seconded by Trustee Pfeiffer to approve the change order for Stanley Security for addition of door chimes pending clarification of the scope of work as only to be on two exterior doors.**

**MOTION CARRIED 4-0**

**DEPT Reports**

**DPW –** Chris Sherwood was present to answer questions. He had a request for approval for brush grinding – to contract with Cayuga County Soil & Water for this service. Attorney stated he needed two written quotes in addition to this one. It

was the understanding of the Administrator and DPW Superintendent that we are authorized to contract with another municipal entity without obtaining additional quotes. Mr. James to research and advise Mr. Sherwood.

**Recreation** – Trustee Pilewski commended Ms. Randall on the success of the Trunk or Treat event. Ms. Randall submitted the Summer Playground Report to the Board for review.

**Fire/EMS** – Chief Pinsky was present to answer questions. The Board discussed the surplus equipment at Stations 1 & 2. Mayor Whorrall advised that a group made up of himself, the Fire Chief and the Fire Company President would go through the two stations and document what equipment should be discarded, donated or sold.

#### **Community Room Dedication**

Chief Pinsky asked that the Board agree to rename the Community Room at the new station the “Paul D. Whorrall Community Room”. **Motion by Trustee Abdo-Rott, seconded by Trustee McGrew to wholeheartedly approve the recommendation of the Fire Chief to dedicate the Community Room at the new Fire Station to the “Paul D. Whorrall Community Room”.** **MOTION CARRIED 4-0**

**Administrator** – Aside from the items under old business, Mrs. Dygert gave an oral report and asked the Board to consider approving an agreement with the YMCA east to continue their practice of holding free classes on Tuesday and Thursday mornings from 9:30 to 10:30 a.m. pending receipt of a certificate of insurance naming the Village as additional insured. Motion by Trustee Pfeiffer, seconded by Trustee McGrew. **MOTION CARRIED 4-0**

Mrs. Dygert also gave a rundown of the report from PERMA with our rating for 2016. She will be working with the Treasurer to find ways to streamline reporting to bring us in a more favorable light with our worker’s compensation carrier.

#### **General Code – Codification Project (2009)**

A project outstanding since 2009 is the recodification of the Village of Manlius code. Mrs. Dygert stated that this is of vital importance to our everyday operations and the cost was a budgeted item.

**Motion by Trustee Pfeiffer, seconded by Trustee Pilewski to approve the contract with General Code in the amount of \$7608.50 to include all local laws adopted from Local Law #1-2009 through Local Law #4-2016 with Editorial Analysis.** **MOTION CARRIED 4-0**

#### **AV Equipment System – New Fire Station**

Mrs. Dygert and Mayor Whorrall met with staff members of the F-M Schools to go through the bid specs and the bids for review and recommendation. They reported on the meeting and that there was not found to be any gross omissions from any of the bids and that it appeared that all four bidders were quoting roughly the same equipment. The apparent low bidder (TerikTech) was discussed in that they are proposing to donate a room of equipment provided that the Village award them the bid for the remaining rooms. If the cost for the additional room was factored into the total cost, they would not be the low bidder. Attorney James stated that this doesn’t appear to be an appropriate consideration given that the company would be donating to the Fire Company, not the Village, and that this bid can’t be compared to the other bids. The pool of bidders was asked to bid on the same rooms. Chief Pinsky stated that TerikTech received a grant from Sony and this is why they were able to donate some equipment. Mrs. Dygert stated that she had never heard of private companies receiving grants to resell equipment.

Mrs. Dygert will be reaching out to all bidders to ask for references and clarify that all had the same understanding as to what they were being asked to bid on. She will bring her findings to the next meeting.

#### **TRUSTEE REPORTS**

Trustee McGrew – Police Committee meeting to be held on October 25, 2017 and that the new Police Chief had been sworn in. He also stated that he attended the Lions Club 70<sup>th</sup> Anniversary dinner on behalf of the Mayor, which was held on Wednesday last week and it was well attended.

Trustee Pfeiffer – Nothing to report.

Trustee Pilewski – Gave the September Court report.

Trustee Abdo-Rott – Reported that the Beautification Committee is almost ready to obtain quotes for the flowers for next year. The flower pots & baskets are almost ready to be taken off the streets. The planting in Gazebo Park for the Hopkinsons will be happening soon.

**ATTORNEY REPORT** – Attorney James had the following items to discuss:

- LifeStorage – OK to release bond
- Jones Land Donation
- MRB Proposal and Glenclyffe EAP
- Liberty Commons – Impact Fee Assessment
- Centerfield Phase 1

#### **Release Funds for Final Paving - Centerfield**

**Motion by Trustee Pfeiffer, seconded by Trustee McGrew to authorize Mayor Whorrall to execute the notarized statement pending submittal by developer of affidavit of no liens.** **MOTION CARRIED 4-0**

#### **MAYOR REPORT**

- Public Works Training
- Legislative Priorities meeting
- Fire Station Dedication

**Public Forum**

No one wished to speak.

**ADJOURN**

Motion to adjourn the meeting made by Trustee Abdo-Rott and seconded by Trustee McGrew

**MOTION CARRIED 4-0**

*The meeting was adjourned at approximately 8:25 p.m.*

Respectfully submitted by,

Martha Dygert  
Administrator/Clerk