

**VILLAGE OF MANLIUS  
BOARD OF TRUSTEES  
January 26, 2016 Regular Meeting**

**PRESENT:** Mayor Whorrall; Trustees Abdo-Rott, McGrew, Pilewski and Pfeiffer.

**ABSENT:** None

**OTHERS:**

Rick James, Village Attorney; Martha Dygert, Clerk-Treasurer; Rich DeGuida, MRB Group, David Haase, MFD; Bill Nickal, FD Administrator; John Buskey, Fire Chief; John Winslow, MFD; Jim Crow, DPW Superintendent; Hayleigh Gowans, Eagle Bulletin, Donna Neuhauser.

The meeting was called to order by Mayor Whorrall at 7:00 pm in the Board Room at Village Centre and the Pledge of Allegiance was recited. Mayor Whorrall welcomed those present.

**MINUTES**

The minutes of the January 12, 2016 Regular Meeting were presented to the Board for review. **Motion by Trustee Abdo-Rott, seconded by Trustee Pfeiffer to approve the meeting minutes as submitted. Motion Carried 4-0.**

**COMMUNICATIONS**

**Resignations – Manlius Fire Dept**

A communication received from the Manlius Fire Co Secretary, Brandon Lynch, announced the resignations of the following members: Jessica Clarke & Michael Lopez as accepted by the Manlius Fire Co at a regular meeting held on January 14, 2016.

**Motion by Trustee Pilewski, seconded by Trustee Abdo-Rott to accept the resignations as submitted. Motion Carried 4-0**

**Fire Chief Ratification – Manlius Fire Dept**

A communication received from the Manlius Fire Co Secretary, Brandon Lynch, announced the election of the following for ratification by the Village Board:

- Brad Pinsky – Fire Chief
- John Buskey – Deputy Chief
- Bob Bennett – Assistant Chief

The additional listing of elected officers was conveyed to the Board as well, and is on file in the office of the Village Clerk.

**Motion by Trustee McGrew, seconded by Trustee Abdo-Rott to ratify the elected chiefs of the Manlius Fire Department as outlined. Motion Carried 4-0**

**DEPARTMENT REQUISITIONS**

**DPW**

- |                         |                   |                 |
|-------------------------|-------------------|-----------------|
| • Bartlett Tree Experts | Tree Trim/Removal | Cost: \$4585.00 |
| • Cyncon                | Holder Repair     | Cost: \$6597.00 |

**Motion by Trustee Abdo-Rott seconded by Trustee McGrew to approve the Fire/EMS requisition as submitted. Motion Carried 4-0**

**ABSTRACT**

A copy of Abstract #013 was reviewed by the Board. **Motion to approve made by Trustee McGrew, seconded by Trustee Pfeiffer to approve the General Fund abstract in the amount of \$84,474.21 and order the claims paid. Motion Carried 4-0.**

A copy of Abstract #810 was reviewed by the Board. **Motion to approve made by Trustee McGrew seconded by Trustee Abdo-Rott for Capital Project abstract in the amount of \$72,125. Motion Carried 4-0**

A copy of Abstract #335 was reviewed by the Board. **Motion to approve made by Trustee Abdo-Rott seconded by Trustee McGrew for the Trust & Agency abstract in the amount of \$332.50. Motion Carried 4-0**

**DEPARTMENT REPORT**

**Clerk-Treasurer**

**BuyBack – 2015 Year** – The Board was given a copy of the breakdown by employee for the contractually allowed buyback for unused sick/vacation. **Motion by Trustee Abdo-Rott, seconded by Trustee Pfeiffer to authorize the buyback payment in the amount of \$18,156.85. Motion Carried 3-1 (Trustee Pfeiffer abstained)**

**Volunteer Service Agreement**

**Motion by Trustee Pilewski, seconded by Trustee Abdo-Rott to authorize the use of the Volunteer Service Agreement as drafted by the Village Attorney. Motion Carried 4-0**

**Polling Place Agreement – Onon Cty Board of Elections**

**Motion by Trustee Pfeiffer seconded by Trustee McGrew to authorize the Mayor to sign the Polling Place Agreement as amended upon recommendation by the Village Attorney. Motion Carried 4-0**

### **Hardship Requests – Ambulance Billing**

Two hardship requests were submitted to the Board (#151865 & #165940) for ambulance service. Attorney James stated that the Village isn't authorized to waive fees for service, per the laws of NYS. It was requested, based on that information, that the Attorney draft a sample correspondence to be used in reply to these types of requests. **Motion by Trustee Pilewski, seconded by Trustee Abdo-Rott to request the Attorney draft a letter which is to be used in response to hardship requests. Motion Carried 4-0**

### **TRUSTEE REPORTS**

Trustee Pilewski – Court report for the month of November & December was given to the Board. Update on recent Finance Committee meetings and that the latest P&R Board meeting had been canceled due to inclement weather. Frosty Forest was well-attended.

Trustee Abdo-Rott – Gave an update on the DPW; that DPW Superintendent will be attending a conference in CT in May and that the Beautification Committee is requesting the snowflakes be re-wired.

Trustee Pfeiffer – Advised that code changes will come before the Board in the near future. She also gave an update on the Manlius Historical Society.

Trustee McGrew – Gave an update on the new Fire Station and that the Police Committee will meet tomorrow.

### **ATTORNEY REPORT**

Attorney James discussed the following:

- Napierala Consulting – provided Neal Zinsmeyer with the information he needed to proceed with the Fire Station design.
- AT&T Contract – requested a copy when it is received by the Village.

### **MAYOR REPORT**

- Need for executive session for an unspecified personnel issue.
- Madison Row project – received new information from the developer regarding a timeline for completion of the last vacant space in the building.
- Redcoat Circle/Redcoat Lane – some confusion surrounding signage located on Redcoat Circle indicating “Redcoat Lane” when upon investigation, the Village determined that there is no such street in the Village named Redcoat Lane. Therefore, the DPW has been asked to order signs to replace the Redcoat Lane signs.
- Fire Chief Elect – MFD – has been asked to attend the Board meeting on February 23<sup>rd</sup>.
- Swans – Met with Mr. Craw and Mr. Sherwood and verified that the swans are being fed and addressed some strategies to prevent this from coming up again.
  
- Legislative Breakfast – updated the Board on the Legislative Breakfast that he attended.

### **PUBLIC FORUM**

Rich DeGuida of MRB Group stated that the letter to the NYSDEC had been sent.

Trustee McGrew stated that he had met with Chief Buskey & FD Administrator Nickal regarding staffing levels within the Department while one firefighter/paramedic is out with a work-related injury.

### **Hire Temporary Full-Time firefighter – J. Wright**

**Motion by Trustee McGrew, seconded by Trustee Abdo-Rott to authorize the hiring of Joshua Wright on a temporary Full-Time basis for 3 months the rate as set forth in the Collective Bargaining Agreement for a part-time firefighter. Motion Carried 4-0**

### **Executive Session**

**Motion by Trustee Abdo-Rott, seconded by Trustee Pileski to enter executive session to discuss a personnel issue. Motion Carried 4-0**

*Board entered executive session at approximately 7:47 p.m.*

**Motion by Trustee McGrew, seconded by Trustee Pfeiffer to come out of executive session and re-enter the regular meeting. Motion Carried 4-0**

*Re-entered regular meeting at approximately 8:25 p.m.*

### **ADJOURN**

There being no further business before the Board it was on Motion by Trustee Pfeiffer and seconded by Trustee McGrew to adjourn the meeting. Motion Carried 3-0.

*The meeting was adjourned at approximately 8:26 p.m.*

Respectfully submitted by,

Martha Dygert  
Clerk-Treasurer