

**VILLAGE OF MANLIUS
BOARD OF TRUSTEES
February 23, 2016 Regular Meeting**

PRESENT: Mayor Whorral; Trustees Abdo-Rott, Pilewski, McGrew, and Pfeiffer.

ABSENT: None

OTHERS:

Rick James, Village Attorney; Martha Dygert, Clerk-Treasurer; David Haase, MFD; Bill Nickal, FD Admin Asst; Brad Pinsky, Fire Chief; Bob Bennett, Assistant Chief; Rich DeGuida, MRB Group.

The meeting was called to order by Mayor Whorral at 7:00 pm in the Board Room at Village Centre and the Pledge of Allegiance was recited. Mayor Whorral welcomed those present.

COMMUNICATION – Board of Elections

Mayor Whorral explained to the Board the communication received from the Onondaga County Board of Elections. The County is reaching out to all Villages in Onondaga County to ask if there is interest in changing the election dates to coincide with the general election in November. The Board discussed this issue. It is the Mayor's opinion that the election cycle should remain as it currently stands.

Motion by Trustee McGrew, seconded by Trustee Pilewski to remain with the Village elections held in March.

DISCUSSION: Trustee Pilewski asked how much savings would be realized if the Village were to agree to this request by the County. Mrs. Dygert stated that there would be some savings in shared costs with Election inspectors and ballots but that she was unsure to what extent the savings would be. She further stated that the Village also has the option of handling the elections in-house as it was in the past. **MOTION CARRIED 3-1 (Trustee Pilewski abstained)**

FIRE DEPT REPORT – Chief Pinsky

Newly-elected Fire Chief, Brad Pinsky, introduced himself to the Board, gave some information on his background both with regard to the position and to his personal history. He disclosed his interest in being part owner of the company *I Am Responding* and then further outlined his goals for the Department with several requests for action by the Board. Written report attached to the minutes of this meeting.

With regard to Item #5

Appointment Medical Director – Dr. Derek Cooney, MD

Motion by Trustee McGrew, seconded by Trustee Pilewski to approve the appointment of Dr. Derek Cooney to the position of Medical Director with the Manlius Fire Department to replace Dr. Daniel Olson after 20 years of exemplary service to the Department. MOTION CARRIED 4-0

Trustee McGrew asked that a letter of thanks be sent from the Village to Dr. Olson, thanking him for his service.

Chief Pinsky withdrew his request #7.

Appointment Narcotics Control Officer – Michael Buskey

Motion by Trustee Pilewski, seconded by Trustee McGrew to appoint Michael Buskey as Narcotics Control Officer for the Manlius Fire Department. MOTION CARRIED 4-0

Chief Pinsky discussed the potential for obtaining a records management grant for some electronic records retention issues within the Department. Trustee Pfeiffer will be reviewing and drafting a grant application for this.

Chief Pinsky asked for a resolution of approval to convert all existing Department employees with manliusvillage.org e-mail addresses to manliusfire.com e-mail. This issue was tabled pending information from the Village IT consultants.

Chief Pinsky also outlined a listing of equipment that he would like to see purchased within the existing budget. He is asking that any shortages in the equipment line be taken from the A3410.443 line. Mrs. Dygert stated that she would need to look into this as there are legal fees associated with a pending litigation that have not been paid as yet. As purchase orders are drafted for these equipment purchases, the Board will review them at that time and if a budget line transfer is required, the approval will be sought at that time.

Mayor Whorral asked that, in the interest of time constraints, the last four items on the Chief's report be held until the next meeting.

MINUTES

The minutes of the February 9, 2016 Regular Meeting were presented to the Board for review. **Motion by Trustee McGrew, seconded by Trustee Pilewski to approve the meeting minutes as submitted. Motion Carried 4-0**

The minutes of the Parks & Recreation Advisory Board were presented to the Board for review. **Motion by Trustee Pilewski, seconded by Trustee Pfeiffer to accept the minutes as submitted. Motion Carried 4-0**

Mrs. Dygert stated she wasn't sure if the quotation from Metropolitan Signs which was submitted with the P&R Board minutes was meant to be approved by the Board, as she hadn't received any instructions from Mrs. Sawmiller. Mayor Whorral stated that he understood she submitted this quotation for the Board to review. Mayor Whorral further stated that pricing would need to be obtained with regard to the cost of installation of the columns to hold the signage. This will be discussed and brought to a subsequent meeting.

DEPARTMENT REQUISITIONS

Fire/EMS

- Haight Fire Turnout Gear Cost: \$2260.40

**Motion by Trustee Pilewski seconded by Trustee McGrew to approve the Fire/EMS requisition as submitted.
Motion Carried 4-0**

TRAINING REQUISITIONS

DPW

- Cornell Pavement Maint Chris Sherwood Cost: \$100.00

CODES

- NYSBOC Conference John Illingworth Cost: \$360.00

**Motion by Trustee McGrew, seconded by Trustee Pfeiffer to approve the training requisitions as submitted.
Motion Carried 4-0**

Trustee Abdo-Rott brought up a separate requisition for the DPW to purchase brackets for the ornamental street lights from Edward Joy Electric at a total cost of \$3550. She stated that these brackets would be placed on the light posts on Seneca Street. Trustee McGrew stated that he is hesitant to approve this request now as the Board is holding other Departments to the policy of timely submission of paperwork for approval. After further discussion it was decided to hold on this requisition until the next meeting on March 8th. Mayor Whorral stated that this is resulting from his involvement in asking that more be done for beautification in the Village.

ABSTRACTS

A copy of Abstract #15 was reviewed by the Board. **Motion to approve made by Trustee Pilewski, seconded by Trustee McGrew to approve the General Fund Abstract in the amount of \$84,164.03 and order the claims paid. Motion Carried 4-0.**

A copy of Abstract #812 was reviewed by the Board. **Motion to approve made by Trustee McGrew seconded by Trustee Pilewski to approve the Capital Project Abstract in the amount of \$37,597.00. Motion Carried 4-0**

A copy of Abstract #336 was reviewed by the Board. **Motion to approve made by Trustee Pfeiffer, seconded by Trustee Pilewski to approve the Trust & Agency Abstract in the amount of \$350.00. Motion Carried 4-0**

DEPARTMENT REPORT

Clerk-Treasurer

Mrs. Dygert advised the Board that the Fiscal Stress Monitoring report issued by the Office of the State Comptroller had been received and she would be forwarding that to the members of the Board via e-mail but did go on to explain that the Village of Manlius did receive a very favorable score.

Facility Usage Fee Exemptions – Mrs. Dygert explained that this is an issue that has been in limbo for some time and there is a need for the Board to finalize the listing for authorized not-for-profit entities who use our facilities free of charge. A list was given to the Board as follows:

Not-For-Profit Groups Entitled to Fee Exemptions – Village Facilities

<i>American Red Cross</i>	<i>Boy Scouts/Girl Scouts</i>
<i>Government Agencies</i>	<i>Manlius Library</i>
<i>Manlius Senior Centre</i>	<i>Spade & Trowel Garden Club</i>
<i>Manlius Historical Society</i>	<i>Manlius Lions Club</i>

The groups listed will be eligible for a fee exemption provided that the facility usage will not constitute the need for overtime by DPW personnel, in which case the normal fee will apply.

All groups will be required to submit the established refundable security deposit.

Motion by Trustee Pfeiffer, seconded by Trustee McGrew to authorize the Facility Fee Exemption list. Motion Carried 4-0

Departmental Budget Adjustments – Treasurer Authorization

Motion by Trustee Pfeiffer, seconded by Trustee Pilewski to authorize the Treasurer to make the necessary budget adjustments within each Department with the understanding that any inter-departmental adjustments will be brought to the Board for approval. Motion Carried 4-0

TRUSTEE REPORTS

Trustee Pilewski – Participated in a Webinar this past Thursday on the Municipal Restructuring Fund. Will be participating in a Webinar on Local Sales Tax and stated that the Recreation Director will be bringing a request to approve a new program for the Recreation Department at the next meeting.

Trustee Abdo-Rott – Complimented the Fire Department on the Installation Banquet. Met with the DPW Superintendent and Crew Leader to go over the DPW Budget. Has been working closely with the Beautification Committee and working closely on these beautification items with the Crew Leader.

Trustee Pfeiffer – Will be participating in some webinars on behalf of the Historical Society; attended the grant writing class and will meet with the F-M school superintendent regarding the Historical Society. She will be discussing grant opportunities with Chief Pinsky, Lt. Halliday, Chief Marlowe.

Trustee McGrew – Fire Facility finalization is near to completion. Mentioned that the entire Board and Clerk attended the recent Consensus meeting in Mattydale.

ATTORNEY REPORT

Attorney James discussed the following:

- Carroll's – no response from Carroll's Corp legal counsel.
- Discussed the need for an executive session for potential litigation.

MAYOR REPORT

- Nothing to report
- Executive Session for pending litigation

PUBLIC FORUM

Rich DeGuida of MRB Group stated that he is available in the Syracuse office if the Village needs his services at any time. Mayor Whorrall congratulated Assistant Chief Bennett.

Executive Session

Motion by Trustee McGrew, seconded by Trustee Pfeiffer to enter executive session to discuss an item of potential litigation and pending litigation. Motion Carried 4-0

Board entered executive session at approximately 8:40 p.m.

Motion by Trustee Abdo-Rott, seconded by Trustee McGrew to come out of executive session and re-enter the regular meeting. Motion Carried 4-0

Re-entered regular meeting at approximately 9:00 p.m.

Settlement Agreement – Pending Litigation

Motion by Trustee McGrew seconded by Trustee Pfeiffer to authorize the attorney to forward the amended settlement agreement to Mr. Buff's attorney for his approval. Motion Carried 4-0

Draft Local Law – Stop Sign Brickyard Falls Rd

Motion by Trustee Abdo-Rott, seconded by Trustee Pfeiffer to request the Village Attorney draft a local law relative to the placement of a "Stop" sign at the southbound lane of Brickyard Falls Rd at the intersection of Brookhill Drive South. Motion Carried 4-0

ADJOURN

There being no further business before the Board it was on Motion by Trustee McGrew and seconded by Trustee Pfeiffer to adjourn the meeting. Motion Carried 4-0.

The meeting was adjourned at approximately 9:10 p.m.

Respectfully submitted by,

Martha Dygert
Clerk-Treasurer