

**VILLAGE OF MANLIUS
BOARD OF TRUSTEES
January 23, 2018 Regular Meeting**

PRESENT: Mayor Whorrall; Trustees McGrew, Abdo-Rott, Pfeiffer and Pilewski.

ABSENT: None

OTHERS:

Martha Dygert, Administrator/Clerk; Attorney Rick James; Rich DeGuida, MRB Group; Bridget Maloney; Kevin & Sue McSweeney; Kevin DeParde; Chris Sherwood, DPW Superintendent; Lauren Young, Eagle Bulletin; Megan Randall, Rec Director; Jack Starowitz; Mike Crowell, Police Chief; Adam Feck, Interim Fire Chief; Bob Bennett, Deputy Fire Chief.

Mayor Whorrall opened the meeting at 7:00 p.m. in the Board Room at Village Centre. The Pledge of Allegiance was recited and he welcomed those present.

Public Hearing – Proposed Local Law #1 – 2018 – No Parking Moulter Street

The Board was presented with a draft Resolution Relative to Adoption of Local Law #1 Amending Chapter 94.

**Motion to open the public hearing on this proposed local law made by Trustee Pilewski, seconded by Trustee Pfeiffer.
MOTION CARRIED 4-0**

Mayor Whorrall stated to those present that he and the Village Administrator had been contacted by a resident with concerns regarding the parking on Moulter Street and the inability of one or more residents to exit their property onto the street when there are cars parked in certain locations. The Mayor surveyed the parking situation on several occasions by visiting Moulter Street during the day and found that not only would the resident be prevented from exiting her driveway but that emergency vehicles would not be able to navigate the Street if there were cars parked on both sides. The resident who notified the Village claimed that it was during events held at the Manlius Home for Adults (on the corner of Pleasant and Moulter) that there were problems.

Mayor Whorrall then opened the floor for the public to speak.

Kevin DeParde residing at **109 Moulter Street** wished to voice his opposition to the proposed local law. He stated that he has lived in his home for 24 years and parking has never been a problem. He voice his understanding of the need to find a solution for the affected property owner but doesn't feel that extending "No Parking" the full length of both sides of the street is the answer. He stated that for convenience he parks one of his vehicles on Moulter Street and this would affect him. He criticized the Village for not looking at alternatives before proposing a change in the law.

Sue McSweeney representing the **Manlius Home for Adults (Corner Pleasant & Moulter)** stated that she was glad to have been notified about this problem and that she would do what she could to ensure that the staff and visitors were not parked in such a way as to cause hardships for the neighbors.

Jack Starowitz residing at **103 Moulter Street** was present and reiterated much of the same sentiment as Mr. DeParde. He would also like to see the Village look at other alternatives to remedy this problem than by adopting this local law.

There being no one else present who wished to speak, it was on **Motion by Trustee Pfeiffer, seconded by Trustee AbdoRott to close the public hearing.**
MOTION CARRIED 4-0

Based on the Objections posed by residents of Moulter Street, the Village Board of Trustees opted NOT to put the proposed local law to a vote of the Board.
NO ACTION TAKEN

TOWN OF MANLIUS PD – Chief Crowell

Chief Crowell of the Manlius PD came and introduced himself to the Board. He gave an overview on what is going on in the Department.

- In-Service Training Program
- Update on Current Climate in Law Enforcement
- Mission Statement
- Strategic Plan for the Department

MINUTES

The minutes of the December 22, 2017 special meeting meeting were presented to the Board for review. **Motion by Trustee McGrew, seconded by Trustee Pilewski to approve the meeting minutes as submitted.**

MOTION CARRIED 4-0

The minutes of the January 9, 2018 regular meeting were presented to the Board for review. **Motion by Trustee McGrew, seconded by Trustee Pilewski to approve the meeting minutes as submitted.**
MOTION CARRIED 4-0

COMMUNICATIONS

Town of Manlius Assessor - Cold War Exemption

A communication received from Assessor Pat Duffy regarding the change in the law relating to the removal of the 10-year limit on the Cold War Exemption for Veterans. Mr. Duffy is asking for the taxing entities to adopt this by March 1st. Attorney James to draft the local law document for Board consideration.

Motion by Trustee Pfeiffer, seconded by Trustee Abdo-Rott to set the public hearing on this proposed local law at the regular meeting to be held on February 13, 2018 after the public hearing on the PUD.
MOTION CARRIED 4-0

Napierala Consultants – Sanitary Sewer I&I Report & Recommendation

The Village contracted with Napierala Consultants for assistance with looking at infiltration & inflow problems into the sanitary sewer system. The high priority area is sections of Candy Lane and Carey Drive where a sewer lining project had been completed. Mr. Napierala has met with OCWEP representatives and looked at the information supplied by them. He submitted his report to the Village Board for consideration.

Mrs. Dygert explained the issues at hand and that the County will begin enforcement action if the Village doesn't work toward a solution to the excess inflow into the sanitary sewer system. A meeting will be set up with Mr. Napierala to discuss.

The Board also discussed the OCWEP Agreement which was received to include the new rates for the 2018 year. Mayor Whorral would like to research this further before a decision is made. At the least, an amendment showing that the Village is to be notified prior to work performed by WEP should be incorporated prior to the Village agreeing to the conditions.

DEPARTMENT REQUISITIONS

Village Centre – Police Department

- Overhead Door Company Repair Garage Door Cost: \$1520.00
Motion by Trustee Pfeiffer, seconded by Trustee Abdo-Rott to approve the requisition for Overhead Door Co as submitted. MOTION CARRIED 4-0

DPW/Fire

- Admar Supply Scissors Lift Cost: \$29,000
Motion by Trustee Abdo-Rott, seconded by Trustee Pfeiffer to approve the purchase of the used scissors lift from Admar Supply as presented with the cost shared between the Fire and DPW. MOTION CARRIED 4-0

Fire/EMS

- Upstate University EMT Class & Supplies Cost: \$2949.06
Motion by Trustee Pfeiffer seconded by Trustee McGrew to approve the cost to provide

ABSTRACTS

A copy of General Fund Abstract 013 was received and reviewed by the Board in the amount of \$98,462.02 **Motion to approve made by Trustee McGrew, seconded by Trustee Pfeiffer to approve the abstract and order the claims paid. MOTION CARRIED 4-0**

Engineer - MRB Group

- Rich DeGuida asked that the Board vote to allow the Mayor sign the Glencliffe Dam Certification form
Motion by Trustee Pfeiffer, seconded by Trustee McGrew to allow the Mayor to sign the Certification form to be sent to the NYSDEC.

MOTION CARRIED 4-0

DEPARTMENT REPORTS

DPW – Chris Sherwood was present and there were no questions for him from the Board and he had not approvals he needed.

Recreation – Megan Randall was present. Mayor Whorral stated that Frosty Forest was a very nice event this year. She presented the following for consideration:

Cygnnet Soccer – Galway

Update agreement with Cygnnet Soccer instructor, Jamie Galway, to include two classes this year for 6 week sessions and a rate of \$40.00 for Village residents and \$65.00 for non-Village. Motion by Trustee Pfeiffer, seconded by Trustee Abdo-Rott. MOTION CARRIED 4-0

Administrator –

- **PAWS of CNY – Recreation Building Reservation (Quarterly)** – The Village facility use policy allows for not-for-profit reservations at no cost provided that the entity 1) provides proof of the 501c3 status as a private not-for-profit and 2) sends a written request to the Village Board stating the purpose of the facility use. PAWS of CNY has submitted all the necessary documentation for this and is looking to be added to the listing of allowed NFP groups.
Motion by Trustee Abdo-Rott, second by Trustee Pilewski to approve the request of PAWS of CNY to use the Village recreation building as an area to evaluate service animals. MOTION CARRIED 4-0
- **Reservation Request – Recreation Building (July)** - The Village has not allowed reservations of the Recreation Building during the 6 weeks of the Summer Playground Program. A single reservation had been allowed in mid-July for one resident and it has been cumbersome for the Recreation Dept staff to arrange the building for the program, take everything down for a reservation and then have to return the program equipment and materials after the reservation. Mrs. Dygert communicated this to the group wishing to use the facility however they wanted a decision by the Village Board.
Motion by Trustee Pilewski, seconded by Trustee Abdo-Rott to deny the request for reservation of the Recreation Building on July 21st. MOTION CARRIED 4-0
- **Buyback Listing** – As per both collective bargaining agreements (Teamsters and Prof Firefighters) and the Employee Handbook, the Village Board was presented with a listing of employees to be allowed to buy back sick and

vacation time at a total cost of \$\$21,350 for the Fire Dept employees and \$9862 for the DPW and non-union employees. Mrs. Dygert asked that this be tabled pending discussion in executive session.

- **Town of Manlius Lease Agreement** – tabled for more information from the Town regarding the rate increase (if any).

Codes Office – submitted by LouAnne Randall; listing of permits issued during 2017. There were no questions or comments relating to this report.

Building report submitted by Administrative Assistant Bill Nickal. There were no questions or comments relating to this report.

Fire Chief Report – submitted by Interim Fire Chief Adam Feck. There were no questions for the Chief.

TRUSTEE REPORTS

Trustee Pilewski – Nothing to report

Trustee Abdo-Rott - Discussed the Spade & Trowel club in conjunction with the Beautification Committee are discussing a plan for 301 Pleasant Street.

Trustee Pfeiffer – Codes office, working with LouAnne.

Trustee McGrew – Advised the Board that there are grants available from the Division of Homeland Security for security updates to facilities.

ATTORNEY REPORT

Attorney James had the following for the Board to consider

Surplus Fire Stations 1 & 2

WHEREAS, the Village of Manlius is the owner of properties located at 204 Stickley Drive, Village of Manlius (commonly known as Fire Station 1) and 4500 Pompey Center Road, Town of Manlius (commonly known as Fire Station 2); and

WHEREAS, the Village of Manlius recently completed the construction of a new fire station, which has been placed into operation; and

WHEREAS, upon the completion of the new fire station, and the placement of said fire station into service, the Village is no longer using Fire Station 1 and Fire Station 2 for fire protection and emergency service;

NOW THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

1. Fire Station #1 and Fire Station #2 are no longer needed for Village of Manlius or other public purposes and, therefore, are deemed to be surplus properties; and it is further
2. RESOLVED, that the Village of Manlius is desirous of selling said properties; and be it further
3. RESOLVED< that insofar as this declaration of surplus may constitute an “action” under the provisions of the State Environmental Quality Review Act, 6 NYCRR Part 627 (“SEQRA”), the Village Board declares itself lead agency for uncoordinated review, finds there are no other involved agencies, classifies the determination of surplus as “unlisted” and determines that such unlisted action will have no significant adverse impact on the environment, and be it further
4. RESOLVED, that the Village Mayor, the Village Administrator, Village Counsel and their designees may solicit proposals for the preparation of surveys, abstracts, engineering reports, legal descriptions and for any such other services as may be needed for and related to the future sales of Fire Station #1 and Fire Station #2 and, be it further
5. RESOLVED that contracts for any such services and the future sales of Fire Station #1 and Fire Station #2 are subject to further proceedings and actions of this Board.

Motion by Trustee Pfeiffer, seconded by Trustee McGrew to adopt the foregoing resolution as written.

MOTION CARRIED 4-0

Attorney James also stated that he had been contacted by Mr. Honis regarding the Centerfield Subdivision Phase 2 and advised both Mr. Honis and the Board that this may require engineering review to be completed.

MAYOR REPORT

- Legislative Breakfast will be held at the Camillus Elks Lodge on January 27, 2018 at a cost of \$11
- Legislative Conference at NYCOM – Mayor Whorrall was asked to be on a policy committee regarding Labor Relations.
- Notified that the Kinney Drugs in Madison Row will be closing.

Public Forum

Deputy Chief Bennett thanked the Board for their support over the years.

Executive Session

For issues relating to the performance of particular employees in the DPW and Clerk’s office the Board entered executive session:

Motion by Trustee Pilewski, seconded by Trustee Abdo-Rott to enter executive session at 9:20 p.m. Motion Carried

Motion by Trustee McGrew, seconded by Trustee Abdo-Rott to come out of Executive Session and re-enter the regular meeting at 9:50 p.m. Motion Carried

Buyback Listing – Authorize Payment

Motion by Trustee McGrew, seconded by Trustee Abdo-Rott to authorize the payment of the buyback of vacation and sick time for the employees in the bargaining units only and the Board will revisit the buyback for non-union employees at a subsequent meeting.

MOTION CARRIED 4-0

ADJOURN

Motion to adjourn the meeting made by Trustee McGrew and seconded by Trustee Abdo-Rott

MOTION CARRIED 4-0

The meeting was adjourned at approximately 10:00 p.m.

Respectfully submitted by,

Martha Dygert
Administrator/Clerk