

**VILLAGE OF MANLIUS
BOARD OF TRUSTEES
February 27, 2018 Regular Meeting**

PRESENT: Deputy Mayor McGrew, Trustees Abdo-Rott, Pfeiffer and Pilewski.

ABSENT: Mayor Whorrall

OTHERS: Martha Dygert, Administrator/Clerk; Attorney Rick James; Rich DeGuida, MRB Group; Matt ; Chris Sherwood, DPW Superintendent; Lauren Young, Eagle Bulletin; .

Deputy Mayor McGrew opened the meeting at 7:00 p.m. in the Board Room at Village Centre. The Pledge of Allegiance was recited and he welcomed those present. He advised the meeting attendees that there would be no vote at this meeting on the Willowbrook PUD and that it will be before the Board at the March 13, 2018 regular meeting.

Public Hearing – Proposed Local Law 2018 – Cold War Veteran Exemption

**Motion to open the public hearing on this proposed local law made by Trustee Pilewski, seconded by Trustee Pfeiffer.
MOTION CARRIED 4-0**

A meeting attendee asked for clarification and explanation of this proposed law. Attorney James gave an explanation.

There being no other questions and no one wishing to speak on the proposed local law, it was on **Motion by Trustee Pilewski, seconded by Trustee Abdo-Rott to close the public hearing.
MOTION CARRIED 4-0**

Adopt Local Law #1 2018 – Cold War Veteran Exemption

WHEREAS, the attorney for the Village has prepared and presented a proposed local law entitled “a Local Law amending Article XI of the Code of the Village of Manlius to extend the exemption from Village real property taxes provided to Cold War veterans beyond the ten-year limitation of Real Property Tax Law §458-b”, and

WHEREAS, the proposed local law is intended to authorize the Village of Manlius to extend the duration of the exemption from Village taxes provided to Cold War Veterans in a manner provided by Real Property Tax Law §458-b, and

WHEREAS, upon notice duly published and posted as required, a public hearing on this Local Law was held on February 27, 2018, which public hearing was, or is hereby closed, and

WHEREAS, the adoption of this Local Law is not an action that may have an effect on the environment as defined by the implementing regulations of New York State Environmental Quality Review Act, and is, therefore, not an action subject to SEQRA; now, therefore be it

RESOLVED, on motion by Trustee Pfeiffer, seconded by Trustee Pilewski as follows:

After due deliberation, the Board of Trustees finds it in the best interest of the Village of Manlius to adopt this Local Law, and does hereby adopt this local law entitled “a Local Law amending Article XI of the Code of the Village of Manlius to extend the exemption from Village real property taxes provided to Cold War veterans beyond the ten-year limitation of Real Property Tax Law §458-b”. The Village Clerk is hereby directed to enter said Local Law in the minutes of this meeting and to give due notice of the adoption of said Local Law to the Secretary of State.

MOTION CARRIED 4-0

MRB Group – HVAC Evaluation

Rich DeGuida of MRB Group together with Matt Waldroff gave the Board a synopsis of the three options for replacement of the HVAC in the Village Centre. The project will be an all-inclusive HVAC upgrade in the entire building footprint exclusive of the Manlius Library.

The committee met with Mr. DeGuida and Waldroff to discuss the options and as a result of this discussion, Mr. Waldroff updated the proposal to include those changes. The consensus was to go with the Hybrid Option #3 which would result in a combination of rooftop and PTAC units. Copies of the proposal were distributed to the Board members with additional copies to the DPW Superintendent and the Mayor (absent).

Mr. DeGuida was asked to bring back a proposal to the Board for the cost to design the hybrid HVAC system as discussed.

MINUTES

The minutes of the February 13, 2018 regular meeting were presented to the Board for review. **Motion by Trustee Pilewski, seconded by Trustee Abdo-Rott to approve the meeting minutes as submitted. MOTION CARRIED 4-0**

TRAINING REQUISITIONS

FireEMS

- **Carroll** EMSTAT -Contemporary Issues in Emergency Medicine COST: \$197.25
Motion by Trustee Pilewski, seconded by Trustee Pfeiffer to approve the training requisition for Lt Carroll as submitted. **MOTION CARRIED 4-0**
- **Gabriel** FF Guide to Lightweight Construction COST: \$537.12
Motion by Trustee Abdo-Rott, seconded by Trustee Pilewski to approve the training requisition for FF/Paramedic Gabriel as submitted. **MOTION CARRIED 4-0**
- **Symonds** ICS-300 April 9-11, 2018 COST: \$846.00

Motion by Trustee Abdo-Rott, seconded by Trustee Pilewski to approve the training requisition for FF/Paramedic Symonds as submitted.

MOTION CARRIED 4-0

- **Provo** Fire Police Seminar March 2018 **COST: \$62.00**
Motion by Trustee Pilewski, seconded by Trustee Abdo-Rott to approve the training requisition for Charlie Provo as submitted. **MOTION CARRIED 4-0**

DEPARTMENT REQUISITIONS

Fire/EMS

- **Rock N Rescue** Rope Rescue -Auto Belay System **Cost: 2040.50**
Motion by Trustee Abdo-Rott, seconded by Trustee Pfeiffer to approve the Rock N Rescue requisition as submitted. **MOTION CARRIED 4-0**
- **Dival Safety Equip** SCBA Repairs - Harness **Cost: \$1767.59**
Motion by Trustee Pfeiffer, seconded by Trustee Pilewski **DISCUSSION:** Deputy Mayor McGrew stated that he understands that the repair needs to be completed but would like to see a complete requisition submitted with the appropriate number of quotes. It was decided that the motion entered by Trustee Pfeiffer would make this a not-to-exceed number for this repair. **MOTION CARRIED 4-0**
- **Municipal Emergency Service** Turnout Gear (8 Sets) - State Contract **Cost: \$22,302.00**
Motion by Trustee Pilewski, seconded by Trustee Pfeiffer to approve the purchase of the turnout gear from MES as submitted. **MOTION CARRIED 4-0**
- **B&H** Practice Drone **Cost: \$2565.95**
Motion by Trustee Pilewski, seconded by Trustee Pfeiffer for Discussion: Asked for explanation of purpose. Chief Pinsky stated that Manlius is the 1st Emergency Service agency to receive approval from FAA to operate a drone. Deputy Mayor McGrew asked for a copy of the FAA license to be sent to the Clerk. Chief Pinsky also stated that other grant funding is being sought. Chief gave explanation of benefits for drone. The Board discussed the quotes received and the options included for each quote. Chief stated he didn't have a preference where they purchased from. Deputy Mayor stated that B&H was the cheapest of the three. Motion was amended to purchase from B&H instead of Amazon Discussed options of purchase from the vendors – BP stated he didn't care where they purchased from. B&H Scott said was the cheapest. Amended to purchase from B&H. **MOTION CARRIED 4-0**
- **Lowes**** Lumber & Plywood for Mask Conf Maze **Cost: \$4001.25**
Chief Pinsky explained the importance of having this maze for training. He stated that the mezzanine was designed for this purpose and was one of the three training apparatus pieces that were planned for the space. Motion by Trustee Pilewski seconded by Trustee Pfeiffer to approve the requisition as submitted pending receipt of two additional quotes with purchase from the lowest bidder** **MOTION CARRIED 4-0**

DPW –

- **CNY Security Solutions** Door Locking Comfort Stations Mill Run **Cost: \$2729.00**

ABSTRACTS

A copy of General Fund Abstract 015 was received and reviewed by the Board in the amount of \$264,868.03 **Motion to approve made by Trustee Pilewski, seconded by Trustee Pfeiffer to approve the abstract and order the claims paid**

MOTION CARRIED 4-0

A copy of Capital Project abstract 812 was received and reviewed by the Board in the amount of \$447.20. **Motion to approve made by Trustee Pilewski, seconded by Trustee Pfeiffer**

MOTION CARRIED 4-0

A copy of Trust & Agency abstract #304 was received and reviewed by the Board in the amount of \$889.60. **Motion to approve made by Trustee Pilewski, seconded by Trustee Pfeiffer.**

MOTION CARRIED 4-0

DEPARTMENT REPORTS

DPW – Chris Sherwood was present and is asking for approval for a generator for the DPW garage. He explained why the generator at Station 2 couldn't be used (undersized) and the generator at Station 1 is boxed in and is old military surplus. He is seeking approval to transfer from the Street Maintenance contractual line to the Central Garage equipment line to purchase a generator. DPW personnel would be available to pour the pad. Deputy Mayor McGrew asked for Mr. Sherwood to put together a proposal to include the appropriate number of quotes and the recommendation for a budget transfer back to the Board at a subsequent meeting.

Administrator – Mrs. Dygert was present and only has one item for approval.

Capital Fire Station – Change Order #11 Bette & Cring

Motion by Trustee Pilewski, seconded by Trustee Abdo-Rott to approve the Change Order for a contract decrease in the amount of \$21,250 for Bette & Cring (GC)

Fire Chief –

- Working on cleanup of Station #1 & notified the Board that the heat keeps getting turned up. Mrs. Dygert recommended that the key fab system be deactivated and possibly the locks changed.
- Asking for approval of the following appointment:

Appointment – FF/Paramedic Full-Time Karasek

At the direction and approval of the Mayor, **Motion by Deputy Mayor McGrew, seconded by Trustee Pfeiffer to appoint Matthew Karasek to the position of full-time firefighter/paramedic effective March 20, 2018 at the rate as set forth in the collective bargaining agreement.**

MOTION CARRIED 4-0

Recreation – Megan Randall was present to answer questions. She informed the Board that on March 24th Bagels with the Bunny event would be held starting at 9:00 a.m. She also asked for the following approvals:

Rampage Classes - Ben Rayland

Motion by Trustee Pilewski, seconded by Trustee Pfeiffer to allow the addition of classes on Tuesday, Thursday, and Friday evenings for Rampage classes by Ben Rayland. MOTION CARRIED 4-0

Easter Bunny Contractor – Snell

Motion by Trustee Pilewski, seconded by Trustee Pfeiffer to allow the Recreation Dept to contract with Mary Snell to be the Easter Bunny at a cost of \$60 for the Bagels with the Bunny event. MOTION CARRIED 4-0

TRUSTEE REPORTS

Trustee Pfeiffer - Codes/Zoning Update, Zoning Variance discussion

Trustee Abdo-Rott – Everything she had to discuss regarding the HVAC & DPW already covered earlier in the meeting.

Trustisee Pilewski – nothing to report

Trustee McGrew – Sewer fees are being reviewed by the County and the Comptroller's office next meeting will be a joint meeting at City Hall. Started discussion on sales tax issue. Police Committee meeting tomorrow night.

ATTORNEY REPORT

- Gave filing form to Clerk for the Local Law enacted.

Trustee McGrew stated there is a need for an executive session to discuss the employment history of an employee in the Fire Dept and that both the Attorney and Trustee Pfeiffer could be excused for this.

Public Forum

Judy Hodge -10 Kevan Circle – Spoke on the drainage/water problem behind her house since Centerfield Subdivision went in 10 years prior. She claims to have had problems since and has had to pay several times to have basement vacuumed out.

Jayne Novak - 18 Kevan Circle – stated that there is an overgrowth of weeds and that the Village should be responsible for cleaning out Judy's (Hodge) side of the retention pond. The water is supposed to be 24 hours in and out. The water has been in since the start of the new construction that has been going on for Phase II of the Centerfield project. She recalls the Planning Board meeting over in the Senior Centre 10 years ago assuring the neighbors that there wouldn't be any problems. Mosquitoes are awful, the geese are on Judy's roof. There was a lengthy discussion between the DPW Superintendent, Trustee Abdo-Rott (liaison to DPW) and the residents in attendance. Trustee Pfeiffer offered to follow through on this and figure out what needs to be done to address this and she will relay that information back to those residents.

Chief Pinsky brought up an additional item that requires approval

- Arrow Needles COST: \$1100

Motion by Trustee Pilewski, seconded by Trustee Pfeiffer to approve the purchase of the needles as requested.

MOTION CARRIED 4-0

Executive Session

Motion by Trustee Abdo-Rott, seconded by Trustee Pilewski to enter executive session for issues relating to the employment history of an employee in the Fire Department.

MOTION CARRIED 4-0

Motion by Trustee McGrew, seconded by Trustee Abdo-Rott to come out of Executive Session and re-enter the regular meeting at 9:50 p.m.

MOTION CARRIED 4-0

ADJOURN

Motion to adjourn the meeting made by Trustee McGrew and seconded by Trustee Abdo-Rott

MOTION CARRIED 4-0

The meeting was adjourned at approximately 9:55 p.m.

Respectfully submitted by,

Martha Dygert
Administrator/Clerk