

**VILLAGE OF MANLIUS
BOARD OF TRUSTEES
March 27, 2018 Regular Meeting**

PRESENT: Mayor Whorrall, Trustees Abdo-Rott, McGrew, Pfeiffer and Pilewski.

ABSENT: None

OTHERS: Martha Dygert, Administrator/Clerk; Attorney Rick James; Rich DeGuida, MRB Group; Chris Sherwood, DPW Superintendent; Bill Nickal, FD Admin Assistant.

Mayor Whorrall opened the meeting at 7:00 p.m. in the Board Room at Village Centre. The Pledge of Allegiance was recited and he welcomed those present.

MINUTES

The minutes of the March 13, 2018 regular meeting were presented to the Board for review. **Motion by Trustee Pfeiffer, seconded by Trustee McGrew to approve the meeting minutes as submitted. MOTION CARRIED 4-0**

TRAINING REQUISITIONS

FireEMS

- **Gabriel** Fire and Life Safety Educator's Conference COST: \$114.00
Motion by Trustee Abdo-Rott, seconded by Trustee Pilewski to approve the training requisition for FF/Paramedic Gabriel as submitted. **MOTION CARRIED 4-0**
- **L. Best** Fire and Life Safety Educator's Conference COST: \$114.00
Motion by Trustee Abdo-Rott, seconded by Trustee Pilewski to approve the training requisition for Laurie Best as submitted. **MOTION CARRIED 4-0**
- **Finger** Trench Rescue Awareness Certification COST: \$770.00
Motion by Trustee Pfeiffer, seconded by Trustee Abdo-Rott to approve the training requisition for Lt Finger as submitted. **MOTION CARRIED 4-0**

DPW

- **Sherwood** 2018 Highway School COST: \$110.00
Motion by Trustee McGrew, seconded by Trustee Pilewski to approve the training requisition for DPW Superintendent Sherwood as submitted. **MOTION CARRIED 4-0**

DEPARTMENT REQUISITIONS

Fire/EMS

- **Stanley Security** Room #114 Security Panel **Cost: 1686.99**
Motion by Trustee McGrew, seconded by Trustee Pilewski to approve the Stanley Security requisition as submitted.
DISCUSSION: Bill Nickal explained the reasoning behind the request – to limit access to the uniform room. **MOTION CARRIED 4-0**

ABSTRACTS

A copy of General Fund Abstract 170 was received and reviewed by the Board in the amount of \$99,507.41 **Motion to approve made by Trustee McGrew, seconded by Trustee Pilewski to approve the abstract and order the claims paid.**
DISCUSSION: Trustee McGrew questioned voucher #1099 for HMI Mechanical Systems. Mr. Nickal explained the issue with the lack of heat in the Day Room in January. Upon inspection by HMI, it was found that the doors for attic access which should have been installed by the General Contractor hadn't been installed. Mr. McGrew asked why the Village should have to pay for this. Mrs. Dygert explained that although she agrees that the Village shouldn't have to pay, the fact is that HMI performed work and should be paid. She feels that either the architect or the construction manager should have found this issue when the punch list was created.

MOTION CARRIED 4-0

DEPARTMENT REPORTS

Mayor Whorrall explained that there were no reports submitted by the Recreation, Administrator or Fire/EMS and that there were extenuating circumstances for the lack of a report for some.

DPW – Chris Sherwood was present and is not asking for any approvals and there were no questions posed by the Board.

Mayor Whorrall brought up the clothing allowance question/request submitted by Mr. Sherwood. Mayor explained that although there is nothing in the Employee Handbook allowing for this payment, it had been the practice for several years to give the DPW Superintendent and his assistant the same amount that was given to the DPW workers, as outlined in their respective CBA. This year the DPW will receive \$425, with \$150 designated by the Village for specific items. Mayor Whorrall asked that, if the Board approves this request, that Mr. Sherwood purchase shirts to have the Village logo embroidered so that he would be easily recognizable out in the field. Mr. Sherwood asked that he be given additional funds to cover the Mayor's request.

Clothing Allowance – DPW Superintendent & Assistant Superintendent

Motion by Trustee McGrew, seconded by Trustee Pfeiffer to allow an \$400 clothing allowance be given to those employees with the same stipulations/guidelines as set forth in the Teamsters Collective Bargaining Agreement.

MOTION CARRIED 4-0

Fire/EMS – No report submitted.

Recreation – Ms. Randall submitted a resignation.

Resignation – Interim Recreation Director Randall

Megan Randall submitted a resignation effective April 14, 2018. In the resignation she requested to return at the end of June to oversee the playground program. The Board decided to table this request until further information could be gathered. TABLED

Administrator – No report submitted.

OLD BUSINESS

Town Police Lease – Mr. James is reviewing and will bring back to next meeting. Copy to be sent to the Board members prior to the next meeting.

HVAC Design – MRB Group

Motion by Trustee Abdo-Rott, seconded by Trustee Pfeiffer to award the contract to MRB Group for design of the HVAC System upgrade for Village Centre. **MOTION CARRIED 4-0**

TRUSTEE REPORTS

Trustee Pilewski - Has reviewed the Recreation budget with Ms. Randall who will be forwarding to the Clerk's office.

Trustee Abdo-Rott – Nothing to report.

Trustee Pfeiffer– Has been working on budget related issues.

Trustee McGrew – Nothing to report.

ATTORNEY REPORT

- Reviewed the Town Police Lease – will put his changes into the document and e-mail to the Board members.

MAYOR REPORT

- NYCOM – Legislator funding increase request
- Budget meetings update
- Thanked the Board for taking the time to sign the vouchers.
- County Mayor's Meeting – discussed delinquent property tax issue outlined by County Executive.
- Gave a rundown of all the meetings attended since the last regular meeting of the Village Board: Met with Ryan McMahan, Chairman of County Legislature regarding shared services; Town Supervisor for police lease; CNY REMSCo; Fire Chief; Town Supervisor & Mayors re REMSCo application; Garam Group re Administrative Access

IT Administrative Access – Fire Department

Motion by Trustee McGrew, seconded by Trustee Abdo-Rott to direct the Mayor to inform the Fire Chief that no administrative rights/access will be granted to any employee, either volunteer or paid; the only entity to have high-level access rights will be the IT Management Group hired by the Village.

MOTION CARRIED 4-0

- Little League Contract Issue – Mayor requested assistance from Trustee Pilewski to discuss this with Mr. Klump
- Swans – First clutch did not make it and Mr. Bean stated that they should lay again.
- Incident with CoN and CoT with CNY REMSCo. This application was sent without Board approval. Mayor discussed the history and what has transpired. Three options were provided by REMSCo for the CoT application submitted by the Fire Chief.

Clarification of Territory Application – Village of Manlius Ambulance Service

Motion by Trustee McGrew, seconded by Trustee Pfeiffer to approve the Option #2 – *the Village Board to review and resubmit application at a later date* **MOTION CARRIED 4-0**

- Treasurer Randall has submitted her resignation as she will be taking a job with Madison County. She has not put anything in writing yet so he will bring the official resignation back to the Board at the next meeting.
- Kim Pickard offered to donate services to the Village Fire Department and will mow the lawn at the new Fire Station this season.
- Need for an executive session to discuss the performance of an employee in the Fire Department.

Executive Session

Motion by Trustee Abdo-Rott, seconded by Trustee McGrew to enter executive session to discuss the employment history of an employee in the Fire Department. **MOTION CARRIED 3-0**

Attorney Colin Leonard had been scheduled to attend the executive session however was not able to attend and the Board will reschedule a special meeting to accommodate Mr. Leonard.

Trustee Pfeiffer left prior to executive session. The Board entered executive session at 8:11 p.m.

Motion by Trustee McGrew, seconded by Trustee Abdo-Rott to leave executive session and re-enter the regular meeting at 9:30 p.m. **MOTION CARRIED 3-0**

Fire Dept – Lieutenant EMT Certification

Motion by Trustee McGrew, seconded by Trustee Pilewski to authorize the Mayor to send a communication to the Fire Department Administration requiring that the Lieutenant discussed in executive session be required to obtain EMT certification.

MOTION CARRIED 3-0

ADJOURN

Motion to adjourn the meeting made by Trustee McGrew and seconded by Trustee Abdo-Rott

MOTION CARRIED 3-0

The meeting was adjourned at approximately 9:33 p.m.

Respectfully submitted by,

Martha Dygert
Administrator/Clerk