

**VILLAGE OF MANLIUS  
BOARD OF TRUSTEES  
November 28, 2017 Regular Meeting**

**PRESENT:** Mayor Whorral; Trustees McGrew, Pfeiffer and Pilewski.

**ABSENT:** Trustee Abdo-Rott

**OTHERS:**

Rick James, Village Attorney; Martha Dygert, Administrator/Clerk; Chris Sherwood, DPW Superintendent; Bob Bennett, MFD; David Haase, MFD; Megan Randall, Rec Director.

Mayor Whorral opened the meeting at 7:00 p.m. in the Board Room at Village Centre. The Pledge of Allegiance was recited and he welcomed those present.

**MINUTES**

The minutes of the November 14, 2017 regular meeting were presented to the Board for review. **Motion by Trustee McGrew, seconded by Trustee Pfeiffer to approve the meeting minutes as submitted with the addition of the adopted Memory Lane Park resolution provided by Attorney James.**

**MOTION CARRIED 3-0**

**COMMUNICATION - Manlius Fire Co**

A communication was received from Rob Furey, Fire Company Secretary regarding the following:

**New Recruits Voted to Probationary Membership**

Ryan Clarke – EMS/Fire Police  
Patrick Durkin – EMS  
Jason OMelia – Fire Police  
Zachary Whalen – EMS

**Motion by Trustee Pilewski seconded by Trustee Pfeiffer to approve the listing of new recruits as outlined.**

**MOTION CARRIED 3-0**

**Probationary Member Voted to be Moved to Full Membership**

Janice Maggio

**Motion by Trustee McGrew, seconded by Trustee Pfeiffer to approve the full membership status as outlined.**

**MOTION CARRIED 3-0**

**Members Approved to Continue Full Membership While Living Outside District**

Ben Schmid  
Brandon Lynch

**Motion by Trustee Pilewski, seconded by Trustee McGrew to approve the membership changes as submitted.**

**MOTION CARRIED 3-0**

**TRAINING REQUISITIONS**

**Clerk/Administrator**

- 72<sup>nd</sup> Annual IIMC Conference – Norfolk VA      Dygert      Approx Cost: \$2500

**Motion by Trustee McGrew, seconded by Trustee Pilewski to approve the training requisition as submitted**

DISCUSSION: Trustee Pilewski asked about a policy of no out-of-state training that had been discussed by the Board prior for the Fire Dept employees. Trustee Pilewski posed questions about the potential benefit of this and whether or not there are funds available in the Budget. Mrs. Dygert stated that she didn't have a definitive answer however she was sure that there were sufficient funds available within the Clerk's departmental budget.

**MOTION CARRIED 3-0**

**ABSTRACTS**

A copy of General Fund Abstract 010 was received and reviewed by the Board in the amount of \$367,876.42 **Motion to approve made by Trustee McGrew, seconded by Trustee Pfeiffer** DISCUSSION: Trustee McGrew asked about voucher #628 to Nicole Pinsky for food for the officer's meetings. He asked if the receipts had been submitted timely and requested that instead of paying four months of charges, that the receipts should be submitted monthly.

**MOTION CARRIED 3-0**

A copy of Capital Fire Station Abstract #809 was received and reviewed by the Board in the amount of \$163,207.26. **Motion to approve made by Trustee Pfeiffer seconded by Trustee Pilewski.**

**MOTION CARRIED 3-0**

**DEPARTMENT REPORTS**

**DPW –** Chris Sherwood was present to answer questions. The leaf pickup continues through December. Mayor asked to have custodian put up Christmas decorations. Mr. Sherwood also stated that there is a resident on Meadowridge concerned about a tree and National Grid has stated they would take it down but it may not be as soon as the resident would like it to be completed. Mrs. Dygert asked that the property owner send the request in writing to her and she would follow up.

Mr. Sherwood also stated that there are repairs that are needed for the 2014 Bobcat excavator. The approx cost quoted from Thompson & Johnson is \$4800 to repair the hydraulic pump. If there are additional repairs needed once it is taken apart, he will let the Board know.

**Bobcat Excavator Repair – Thompson & Johnson**

**Motion by Trustee Pilewski, seconded by Trustee McGrew to authorize the excavator repair by Thompson & Johnson in an amount of \$4800.**

**MOTION CARRIED 3-0**

**Administrator** – Mrs. Dygert gave an oral report to the Board with updates on the following:

- **Capital Fire Station** – Substantial Completion Prime Contractors. Mrs. Dygert updated the Board on the Fire Stations and the problems that hadn't been taken care of and doesn't believe the Board should sign off on substantial completion at this time.
- **Napierala Agreement** – Per the prior approval to retain Napierala Consultants, the Board has for review an agreement to be executed between Mr. Napierala and the Board. **Motion by Trustee Pilewski, seconded by Trustee McGrew to authorize the Mayor to execute the Agreement.** **MOTION CARRIED 3-0**
- **Girl Scout Outing – Mill Run Park**  
**Motion by Trustee Pilewski, seconded by Trustee McGrew to authorize Julie McCreery's girl scout troop to schedule an overnight event at Mill Run Park to be held on June 23-24, 2018** **MOTION CARRIED 3-0**

**Recreation** – Megan Randall was present to answer questions.

**Girl Scout Troop 10047 – Fundraiser**

The Girl Scouts are asking permission to hold a fundraising event at the Village Centre. They will sponsor a Parents Night Out to the Community. The money to be raised would be used to purchase winter homing bags for the homeless.

**Motion by Trustee Pilewski seconded by Trustee McGrew to allow the Girl Scout Troop 10047 to use the Village facilities for a fundraiser to be held on December 17<sup>th</sup>, 2017.** **MOTION CARRIED 3-0**

**TRUSTEE REPORTS**

Trustee Pilewski – October Court revenue was up from last year. Thanked Megan Randall for her professionalism and for the success of the events in the Recreation Department.

Trustee McGrew – No police committee meeting to report on.

Trustee Pfeiffer – Working with the Planning Board and the Clerk's office on the PUD application.

**ATTORNEY REPORT** – Attorney James had the following items to discuss:

- Jones Land Donation – updated on the closing for the Jones land donation and the setup of the escrow account. The donor to pay for the survey.
- Napierala – asked for amendment to agreement section 3.6 & 3.8

Fire Chief's report was given by Mayor after Attorney report. There is a request from the Chief to remove probationary PT FF/Paramedic Chris Katz. Mayor asked to hold until December meeting until more information has been gathered.

**MAYOR REPORT**

- Mackenzie Hughes Holiday Party is Thursday
- F-M School annual dinner to be held on December 11<sup>th</sup> at 5:00 p.m.
- Trustee McGrew & Mayor Whorrall will be attending a seminar at Cornell regarding NYS budget clarifications.
- Tree lighting ceremony to be held on December 3<sup>rd</sup>.
- Fire Department Holiday party to be held on December 9<sup>th</sup> at the Cavalry Club
- Mayor's Association Holiday party to be held on December 13<sup>th</sup>. The dinner will be paid for by the Association.
- Minoa Holiday party to be held on December 15<sup>th</sup> from Noon until 2 p.m.
- OCWA Holiday party to be held on December 15<sup>th</sup> from Noon until 3 p.m.
- Village of Manlius Holiday gathering to be held on December 22<sup>nd</sup> from Noon until 2 p.m.
- Surplus Fire Stations needs to be done soon.

**Public Forum**

No one wished to speak.

**ADJOURN**

Motion to adjourn the meeting made by Trustee McGrew and seconded by Trustee Pfeiffer

**MOTION CARRIED 3-0**

*The meeting was adjourned at approximately 7:50 p.m.*

Respectfully submitted by,

Martha Dygert  
Administrator/Clerk