

**VILLAGE OF MANLIUS
BOARD OF TRUSTEES
June 28, 2016 Regular Meeting**

PRESENT: Mayor Whorrall; Trustees Abdo-Rott, Pilewski, and Pfeiffer.

ABSENT: Trustee McGrew

OTHERS:

Rick James, Village Attorney; Martha Dygert, Administrator/Clerk; David Haase, MFD; Brad Pinsky, Fire Chief; Rich DeGuida, MRB Group, and Chris Sherwood, DPW Superintendent.

The meeting was called to order by Mayor Whorrall at 7:05 pm in the Board Room at Village Centre and the Pledge of Allegiance was recited. Mayor Whorrall welcomed those present.

PUBLIC HEARING – MS4 2016 Report

Mrs. Dygert gave an explanation on the report and the requirements for the Village under the MS4.

Motion by Trustee Pilewski, seconded by Trustee Pfeiffer to open the public hearing. Motion Carried 3-0

There was no one present wishing to speak. Trustee Abdo-Rott stated that she thought that there had been someone in the Village with Chris Sherwood looking at storm water. Mr. Sherwood stated that there would be an intern coming on July 18th to map the outfalls.

Motion by Trustee Pilewski, seconded by Trustee Abdo-Rott to close the public hearing on the 2016 MS4 Annual report. Motion Carried 3-0.

Motion by Trustee Abdo-Rott, seconded by Trustee Pilewski to accept the 2015 MS4 Annual report and authorize the Village Administrator to forward an executed copy to the appropriate DEC representative. Motion Carried 3-0

CONTRACT AWARDS – Manlius Fire Station Project

General Construction Contract

The following base bids were received for the General Construction contract for the Manlius Fire Station Project:

Bette & Cring Construction	\$5,211,000.00
G.M. Crisalli & Associates, Inc.	\$5,349,950.00
Fahs Construction Group, Inc.	\$5,350,000.00 (written)
Murnane Building Contractors, Inc.	\$5,379,000.00
Hueber-Breuer Construction Co., Inc.	\$5,470,000.00
Parsons – McKenna Construction Co., Inc.	\$5,600,000.00
Northland Associates, Inc.	\$5,625,755.00
Black Horse Group, LLC	\$5,849,570.00
Diamond & Theil Construction Co., Inc.	\$5,980,000.00

On motion by Trustee Pilewski, and seconded by Trustee Abdo-Rott and as per the recommendation of the Village Architects, Pacheco-Ross, the award of the General Construction contract is to be awarded to low bidder, Bette & Cring Construction for a total award (\$5,391,000) as follows:

General Construction, Bette & Cring base bid	\$ 5,211,000
Alternate 2 Epoxy Floor	\$ 69,000
Alternate 3 Ceramic Tile Flooring	\$ 65,000
Alternate 4 Patio Wall	\$ 32,000
Alternate 5 Window Shades	\$ 14,000
TOTAL	\$ 5,391,000

and further authorize Mayor Whorrall to execute the contract documents.

Motion Carried 3-0

Mechanical Contract

The following base bids were received for the Mechanical contract for the Manlius Fire Station Project:

HMI Mechanical Systems, Inc.	\$793,000.00
Widewaters Heating and Air Conditioning, Inc.	\$799,282.35
Airside Technology Corporation	\$820,000.00
King & King Mechanical, Inc.	\$834,564.00
Joy Process Mechanical	\$864,307.00
Brosh Mechanical, Inc.	\$930,000.00

On motion by Trustee Pilewski, seconded by Trustee Abdo-Rott and as per the recommendation of the Village architects, Pacheco-Ross, the award of the Mechanical contract is to go to the low bidder, HMI Mechanical Systems Inc for a total award of \$793,000 and further authorize the Mayor to execute those contracts.

Motion Carried 3-0

Electrical Contract

The following bids were received for the Electrical contract for the Manlius Fire Station Project:

J & E Electric, Inc.	\$691,000.00
Concord Electric Corporation	\$724,000.00
Knapp Electric, Inc.	\$725,725.00
Myriad Construction	\$772,000.00
Patricia Electric	\$788,700.00
S.C. Spencer Electric, Inc.	\$832,800.00
Huen New York, Inc.	\$848,000.00

On motion by Trustee Abdo-Rott, seconded by Trustee Pilewski and as per the recommendation of the Village architects, Pacheco-Ross, the award of the Electrical contract is to go to the low bidder, J&E Electric Inc for a total award of \$697,700 (Includes Alternate #1) and further authorize the Mayor to execute those contracts.
Motion Carried 3-0

Plumbing Contract

The following bids were received for the Plumbing contract for the Manlius Fire Station Project:

Burns Brothers Contractors, Inc.	\$294,145.00
Joy Process Mechanical	\$415,000.00
Bellucci Enterprises, Inc.	\$458,000.00
Brosh Mechanical, Inc.	\$463,000.00

On motion by Trustee Pilewski, seconded by Trustee Pfeiffer and as per the recommendation of the Village architects, Pacheco-Ross, the award of the Plumbing contract is to go to the low bidder, Burns Brothers Contractors, Inc for a total award of \$294,145 and further authorize the Mayor to execute those contracts.
Motion Carried 3-0

Sprinkler System Contract

The following bids were received for the Sprinkler System contract for the Manlius Fire Station Project:

Associated Fire Protection Corp	\$75,800.00
SRI Fire Sprinkler LLC	\$87,450.00
Davis - Ulmer Sprinkler Co., Inc.	\$87,715.00

On motion by Trustee Pilewski, seconded by Trustee Abdo-Rott and as per the recommendation of the Village architects, Pacheco-Ross, the award of the Sprinkler System contract is to go to the low bidder, Associated Fire Protection Corp for a total award of \$75,800 and further authorize the Mayor to execute those contracts.
Motion Carried 3-0

Fire Station Project Property – Asbestos Abatement, 4497 Enders Rd

Mrs. Dygert explained that the bid specifications for the general construction contract was amended before the bids were received, to remove the requirement for the general construction contractor to perform asbestos abatement on the property at 4497 Enders Road. It was the consensus of the group that the pricing would be better and the construction timeline would benefit from the Village handling this – and as the total contracts awarded are \$1.25M lower than what was anticipated, there is enough in the project budget for the Village to award this work to an outside contractor.

Motion by Trustee Abdo-Rott, seconded by Trustee Pilewski to award the asbestos abatement of 4497 Enders Rd to Midlantic Environmental for a total amount of \$30,000 and an additional award to Churchill Environmental for the air monitoring of \$450/day.

Atlantic Testing Labs – Special Inspections – Fire Station Project

As a requirement under the law, special period inspections need to be performed by an outside independent firm and it is the recommendation of Pacheco-Ross Architects for the Village to hire Atlantic Testing labs for these inspections.
Tabled

Clerk-of-the-Works – Fire Station Project

The recommendation from Pacheco-Ross was read by Mayor Whorral regarding the need for a Clerk-of-the-Works for this project. The magnitude of this project requires extensive coordination between the five prime contractors. Rich DeGuida stated that the Clerk would typically ensure that the project was being constructed according to the contract documents and would protect the interests of the Village. They will keep track of quantities and will keep a journal of work performed and will be the one to sign off on the pay applications. Mr. DeGuida stated that this would typically be at an hourly rate. A specific recommendation will come back to the Board at a later meeting.

Mrs. Dygert explained that they are only seeking authorization now for a budget line be created in the Capital Project budget in the amount of \$250,000.

Motion by Trustee Abdo-Rott, seconded by Trustee Pfeiffer to authorize the creation of a budget line within the Capital Project budget in an amount of \$250,000 for a Clerk-of-the-Works for the Fire Station project.
Motion Carried 3-0

COMMUNICATION

- 1. First Niagara – Key Bank merger** – Mrs. Dygert explained that Key Bank will be taking over First Niagara bank and as both these banks are listed as authorized Village depositories, the Board will not need to do anything for this.

2. **OCRRA** – communication dated 6/20/2016 – a reminder regarding the Hauler-OCRRA agreements that have been signed.

AGREEMENT

Manlius Senior Centre – 2016-2017

There is no change, other than the contract effective dates, in this drafted agreement between the Village of Manlius and the Manlius Senior Centre. The Village committed to \$30,000 for MSC in the 2016-2017 adopted budget.

Motion by Trustee Abdo-Rott, seconded by Trustee Pilewski to authorize the Mayor to execute this agreement. **Motion Carried 3-0**

MINUTES

The minutes of the May 31, 2016 Special meeting was presented to the Board for review. **Motion by Trustee Pfeiffer, seconded by Trustee Pilewski to approve the meeting minutes as submitted.** **Motion Carried 3-0**

The minutes of the June 14, 2016 Regular meeting were presented to the Board for review. **Motion by Trustee Pfeiffer, seconded by Trustee Pilewski to approve those meeting minutes as presented and amended.** **Motion Carried 3-0**

The minutes of the Parks & Recreation Board meeting of June 21, 2016 were presented to the Board for review. **Motion by Trustee Pilewski, seconded by Trustee Pfeiffer to approve the minutes as presented.** **Motion Carried 3-0**

DEPARTMENT REQUISITIONS

DPW

- Suite -Kote Mill & Pave Glenclyffe Cost: \$63,835.19
Motion by Trustee Pilewski, seconded by Trustee Pfeiffer to approve. **Motion Carried 3-0**
- Pala Wood Services Playground Mulch/Wood Chips Cost: \$2,325.00
Motion by Trustee Pilewski, seconded by Trustee Pfeiffer to approve **Motion Carried 3-0**
- Five Star Equipment Equipment Rental – Fawn Ridge Cost: \$1700.00
Motion by Trustee Abdo-Rott, seconded by Trustee Pilewski to approve **Motion Carried 3-0**

Fire/EMS

- FireCam LLC Dash Cameras Cost: \$1758.00
Motion by Trustee Pilewski, seconded by Trustee Pfeiffer to approve for discussion:
Chief Pinsky was present to answer questions. He gave an example as to why this purchase would protect the Department. Our truck was responding and proceeding through a red light in Fayetteville and there were differing stories as to who was at fault. The Mayor stated that the dash cams could potentially be viewed as a liability. Chief Pinsky stated that these particular cameras are difficult to tamper with. He stated that the Department will be implemented a “No Tampering” policy. **Motion Carried 3-0**
- PlanB Emergency Preparedness, LLC Ballistic Vests Cost: \$4120.00
The same price was received from Lewis Uniform under OGS Contract PC#65899
Motion by Trustee Pilewski, seconded by Trustee Abdo-Rott to approve. DISCUSSION: Chief Pinsky gave examples of why these items are needed. Mayor Whorral asked if there will be a policy in place for the use of these vests. Chief Pinsky stated that these vests will be worn on every EMS call. **Motion Carried 3-0**

ABSTRACTS

A copy of Abstract #23 (2015-2016) was reviewed by the Board. **Motion to approve made by Trustee Pilewski, seconded by Trustee Abdo-Rott to approve the General Fund Abstract in the amount of \$9007.11 and order the claims paid.** **Motion Carried 3-0**

A copy of Abstract #801 for the Fire Station Project was reviewed by the Board. **Motion to approve made by Trustee Pfeiffer, seconded by Trustee Abdo-Rott to approve the Capital Projects Fire Station abstract in the amount of \$2643.00 and order the claims paid.** **Motion Carried 3-0**

A copy of Abstract #002 (2016-2017) for the General fund was reviewed by the Board. **Motion to approve made by Trustee Abdo-Rott, seconded by Trustee Pilewski to approve the General Fund abstract in the amount of \$177,999.23 and order the claims paid. DISCUSSION:** Trustee Abdo-Rott asked about the Corn Hole Tournament. Mrs. Dygert stated that there were sponsors and that would show up on the revenue side of the operating statement. **Motion Carried 3-0**

DEPARTMENT REPORT

DPW – Chris Sherwood was present to answer questions. He is seeking approval to purchase two commercial fans for the Auditorium to help with air movement while the Village looks at the HVAC replacement. He estimated the cost of \$400/fan. **Motion by Trustee Pfeiffer, seconded by Trustee Abdo-Rott to approve the purchase of two (2) commercial fans at a not-to-exceed amount of \$1000 for the purchase of fans for the auditorium.** **Motion Carried 3-0**

Fire/EMS – Chief Pinsky is requesting the Board authorize the canvass of a full-time FF/EMT position. He stated that due to the imminent resignation FF/Paramedic DeLong, the Board should agree to proactively fill this. Mr. Pinsky gave an lengthy explanation to the Board of who was on the list, the rules, and that the candidates that he would like to hire have scored in the 90's. Mrs. Dygert asked Chief Pinsky when the Board authorized the canvass of a full-time position recently and he stated that former Deputy Clerk-Treasurer requested the list to canvass for a full-time position in March. Mrs. Dygert and Mayor Whorral stated they didn't recall the Board authorizing this. Chief Pinsky stated that we need to get a candidate to the Academy on July 24th – otherwise we will have to wait until February. Trustee Pfeiffer stated that her husband, a career firefighter, can verify that there are several open shifts that they can fill, resulting in overtime. He further stated that his budget can't support the costs associated with this overtime, based on the OT costs incurred since June. Mayor Whorral pointed out that there are problems currently with oversight within the department, that it was brought to light that a FF/Paramedic didn't meet the education requirements to retain their paramedic certification, which is a problem, because this would result in a reduction in

qualified staff on the ambulance. Mayor Whorrall stated that in the past adding/filling positions has never resulted in a reduction in costs. Chief Pinsky stated he denied all June and July vacations and can't deny any in August. He also stated he can't mandate overtime and Mayor Whorrall disagreed - stating that isn't the case; that the Village can and should mandate overtime if needed. Mrs. Dygert stated that there is not a cost savings when you are comparing full-time pay with benefits and overtime costs and that realistically it is likely more expensive to fill the full-time position. Chief Pinsky then stated that he isn't concerned about the costs related to overtime. More lengthy discussion ensued.

Hire Firefighter/Paramedic - Full-Time/Perform canvass

Motion by Trustee Pfeiffer, seconded by Trustee Abdo-Rott to fill the vacancy resulting from the retirement of a Lieutenant in April and subsequent promotion within the department, resulting in a vacancy and authorize the hiring of a full-time FF/Paramedic from the civil service eligible list which was canvassed in March, pending confirmation that all proper Civil service procedures had been followed and if not, then permission to request a new eligible list for new canvass is authorized.

Motion Carried 3-0

Stericycle Contract/Agreement

The new contract provided by Stericycle reflects a one per month pickup schedule which will cost \$125/mo for one year. Attorney James advised the Board that staff needs to be cognizant of the 4-month window in which the Village may terminate this contract without penalty and is renewable for one year.

Motion by Trustee Pilewski seconded by Trustee Abdo-Rott to authorize the Mayor to execute the SteriCycle agreement.

Motion Carried 3-0

Return to Light Duty – FF/Paramedic Ammann

Motion by Trustee Pilewski, seconded by Trustee Abdo-Rott to authorize the return to light duty of FF/Paramedic, as per restrictions outlined by physician and approval of Worker's Comp carrier, PERMA.

Motion Carried 3-0

Administrator/Clerk – On behalf of the Recreation Director, the following names for bus drivers for Summer Playground require approval by the Board:

Dexter, Kari \$13.50/hour
Kirkpatrick, Laura Ann \$13.50/hour

Motion by Trustee Pilewski, seconded by Trustee Abdo-Rott to approve the Summer Playground bus drivers as outlined.

Motion Carried 3-0

TRUSTEE REPORTS

Trustee Pfeiffer – Gave a report on the Codes and current issues in the Department.

Trustee Abdo-Rott – met with Napierala on Everglades to look at that issue and will be reporting back later.

Trustee Pilewski – Thanked the DPW for helping to resolve the issue on Glencliffe. He also gave a report on the Justice Court.

ATTORNEY REPORT

- Asked Chief Pinsky to submit report to him directly.
- FEMA – Discussed correspondence the Village received from FEMA and NYSDEC and will be working with the Village on making sure the Village is compliant with those new storm water/flood zone requirements.
- T-Mobile & Carrol's – still has not received any more information and will not report on this again.
- Edwards Falls – will be meeting with Chris Carrick from CNY RDPB regarding the Clean Energy Community fund projects which could be available for grant funding. There was a meeting between the Village, CNY Land Trust and Mr. Oot and will report back on any further developments.
- NYSDEC – Rich DeGuida asks for the Board to approve MRB drafting a letter to NYSDEC regarding intent to comply with the NYSDEC request. **Motion by Trustee Pilewski, seconded by Trustee Pfeiffer. Motion Carried 3-0**

MAYOR REPORT

- YMCA - attended a substance abuse awareness meeting last week. The group is seeking community support and awareness.
- The event held at Turning Stone on June 16th – thanked all those who attended the banquet.
- July 4th – Grand Marshal to be David Haase; Special Recognition – Village DPW; Swan Award to United Methodist Church
- Bicentennial Park – Asks that Chris Sherwood and Jeff Lewis come up with a design for the sign to be placed at the park.
- Mill Street house – talked to the daughter of the current owner. The daughter doesn't have a set amount she is looking to receive for this property.
- Taste of Manlius – Historical Society event. This year will be featured a 70's theme.
- Police Golf Tournament – Links at Erie Village – Cost per team \$320
- Syracuse Chiefs game – Tickets still available for the July 16th game.
- Executive session needed for a personnel issue.

PUBLIC FORUM

Rich DeGuida from MRB stated they have opened a new office in Salina Meadows.

Executive Session

Motion by Trustee Pilewski, seconded by Trustee Abdo-Rott to enter Executive Session for the performance of an employee. Motion Carried 3-0

The Board adjourned to executive session at approximately 9:07 p.m.

**Motion by Trustee Pfeiffer, seconded by Trustee Pilewski to leave executive session and re-enter the regular meeting.
Motion Carried 3-0**

The Board left executive session and re-entered the regular meeting at approximately 10:03 p.m.

ADJOURN

Motion by Trustee Abdo-Rott, seconded by Trustee Pfeiffer to adjourn the meeting.

The meeting was adjourned at approximately 10:03 p.m.

Respectfully submitted by,

Martha Dygert
Administrator/Clerk